CNMS UEC Agenda – Wednesday, January 11, 2017
12:00 pm Eastern Time

Participants (attendees in blue)
Chair – Lane Martin (U. California, Berkeley)
Vice-Chair – Eric Formo (U. Georgia)
Secretary – Yang Zhang (U. Illinois)
At-Large Members:
Alex Belianinov (ORNL/CNMS); Valentino Cooper (ORNL); Kathrin Dörr (MLU Halle-Wittenberg); Ben Lawrie (ORNL); Matthew McDowell (Georgia Tech); Adam Moule (U. California, Davis); Evgheni Strelcov (NIST)
Past Chair, *ex officio* member – Molly Kennedy (Clemson U.)
CNMS (non-members) – Tony Haynes, Brad Lokitz, Sandy Lowe, Bobby Sumpter

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- **Welcome new members!** (Lane)
  - Self-introductions by four new members for 2017 followed by returning members and CNMS participants
- **Announcement** (Lane)
  - 'Thank you!!' to Molly for her service as 2016 Chair
- **2017 CNMS UEC:**
  Lane Martin (Chair in 2017, Past Chair 2018)
  Eric Formo (Vice Chair in 2017, Chair 2018, Past Chair 2019)
  Yang Zhang (Secretary for 2016-2017)
  Molly Kennedy (Past Chair 2017)
  Alex Belianinov (ORNL/CNMS; 2016-2017)
  Valentino Cooper (ORNL; 2017-2018)
  Kathrin Dörr (MLU Halle-Wittenberg; 2016-2017)
  Ben Lawrie (ORNL; 2017-2018)
  Matthew McDowell (Georgia Tech; 2017-2018)
  Adam Moule (U. California, Davis; 2017-2018)
  Evgheni Strelcov (NIST; 2016-2017)
- **2017 Neutron and Nano User Meeting** Aug. 1-2, 2017: (Lane)
  - Save the date and plan on attending!
  - Meeting format: We (Eric, Molly, Lane, Yang) made an agreement with SHUG/SNS for the following rough format based from the last joint meeting (which was attended by Molly in 2013):
    - Monday July 31, 2017 - **Workshop Day 1**
      - Morning – Workshops I-III running in parallel
      - Afternoon – Workshops IV-VI running in parallel
    - Tuesday Aug. 1, 2017 – **Meeting Day 1**
      - Morning – Posters and ORNL + CNMS + SNS Management | DOE Reps | Science Plenary 1, 2, 3
      - Midday – Lunch + CNMS/SNS Tour (by sign-up)
      - Afternoon – Sessions 1, 2, 3 in parallel
    - Wednesday Aug. 2, 2017 – **Meeting Day 2**
      - Morning – Science Plenary 4, 5, 6
      - Midday – Lunch + Electron Microscopy and HFIR tour (by sign-up) + CNMS Town Hall
      - Afternoon – Sessions 4, 5, 6 in parallel
    - Thursday Aug. 3, 2017 – **Workshop Day 2**
      - Morning – Workshops VII-IX running in parallel
      - Afternoon – Workshops X-XII running in parallel
  - Speakers: *(list of speakers and status to be posted in dropbox folder)* – Lane
    - Plenary- 6 total: 2 'facilities'; 2 picked by SHUG; 2 picked by CNMS
      -Two CNMS plenaries confirmed; one pending
    - Begin tracking speaker status on Dropbox vs. minutes
  - **Subcommittee team**: Lane, Eric, Yang, Adam, Molly, Evgheni, Valentino

    - Next steps
        - Set-up User Meeting planning meetings (once a month)
        - Plan periodic meetings with SHUG subcommittee
        - Coordinate with SHUG to finalize invited speakers list
        - Provide feedback and help plan with SHUG on proposed joint sessions
        - Nail down the focused topics for the User Meeting
- **Update on User Survey Results** (Eric, Yang)
    - Final draft accepted
    - Eric will send Tony the final report
- **Update on proposal submission porta**l (Tony)
    - Tony summarized the history and status of the web-portal
- **Update on proposal cal**l (Brad)
    - 180 proposals were received; 78% were accepted
- **Suggestion Box** – no new submissions (Tony)
- **LinkedIn** – 80 joined during past year

Next Conference Call: February 9, Thursday, 12:00pm, Eastern Time
User Meeting Subcommittee: January 26, Thursday, 12:00pm, Eastern Time