CNMS UEC Agenda – Thursday, November 2, 2017
12:00 pm Eastern Time

Participants (attendees in blue)
Chair – Lane Martin (U. California, Berkeley)
Vice-Chair – Eric Formo (U. Georgia)
Secretary – Yang Zhang (U. Illinois)
At-Large Members:
Alex Belianinov (ORNL/CNMS); Valentino Cooper (ORNL); Kathrin Dörr (MLU Halle-Wittenberg); Ben Lawrie (ORNL); Matthew McDowell (Georgia Tech); Adam Moule (U. California, Davis); Evgheni Strelcov (NIST)
Past Chair, *ex officio* member – Molly Kennedy (Clemson U.)
CNMS (non-members) – Tony Haynes, Brad Lokitz, Sandy Lowe

Election wrap-up (Lane)

- Voting is complete and notifications have gone out; new members will be invited to the next meeting
  Sandy to add 2018 members-elect to BlueJeans invitation
- Discussion about continuing lack of Industry representation on elected UEC
  - Action item for 2018- End-to-end review of by-laws and set timeline for amendments
    - Potential amendments- Industry member position on UEC, possibly student member too; remove certain restrictions such as in Article VI ("at an annual meeting")
  - Lane to invite Industry observer to participate in UEC meetings in non-voting capacity

User Satisfaction Survey (Eric) - *Matt, Ben, and Eric are subcommittee*

- Eric provided summary of document and results
- UEC provided live feedback to Eric and committee on possible recommendations for CNMS management
- Send any additional thoughts/comments to Eric; goal to finalize in next meeting

Participation in Society for Science at User Research Facilities, SSURF (Tony)

- Hans has goal to schedule telecon with NSRCs and SSURF for late November

Update on web-portal discussion (Tony)

- No change, still pending budget clarity for FY18

Suggestion box (Tony) – is empty

Proposal Call 2018A Update (Brad)

- 169 new proposals received; Feasibility review completed 11/1
  - 3 not feasible, 7 converted to Director's Discretionary (small requests for routine characterization instruments that are not oversubscribed)
- Brad is preparing to distribute 159 proposals for external peer review by Monday, 11/6
- Changes in Proposal Review Committee: 13 have been retired since last proposal call;
  40 new reviewers have been invited – 22 have accepted, 3 declined, 15 pending response

Adjourned 12:30p Eastern Time

Next Conference Call: December 14, 2017, 12:00pm, Eastern Time