CNMS UEC Agenda, Tuesday, April 7, 2015
10:00 am Eastern Time

Participants (attendees in blue)
Chair – Nazanin Bassiri-Gharb (Georgia Tech)
Vice-Chair – Molly Kennedy (Clemson U.)
Secretary – Milan Buncick (AEgis Technologies Group)
At-Large Members:
Eric Formo (U. Georgia); Zheng Gai (ORNL/CNMS); Enrique Gomez (Penn State U.); Martyn McLachlan (Imperial College, London); Megan Robertson (U. Houston); Ray Unocic (ORNL/CNMS); Rafael Verduzco (Rice U.)
Past Chair, *ex officio* member – Vivek Prabhu (NIST)
CNMS (non-members) – Tony Haynes, Sandy Lowe, Hans Christen

- **News from CNMS**
  - Hans briefed the group on the BES Budget Review held March 11-12
    Overall the budget review went well. We had the opportunity to explain the use of current funds as well as provide priorities for future plans.
- **User Meeting** (Nazanin; Molly) *Planning subcommittee: Eric, Molly, Nazanin, Rafael*
  - Hans has communicated the User Meeting date and Strategic Plan-oriented format to DOE-BES
  - Five breakout session topics identified (listed with names of UEC volunteers)
    1. Techniques for in-situ growth and in-operando device characterization (Ray/Eric)
    2. Emerging areas in soft materials (Enrique/Rafael/Megan/Vivek)
    3. Nanoscale imaging and characterization (Zheng/Nazanin)
    4. Interfaces and Surfaces (Martin/Molly/Milan)
    5. Materials Genome- Materials by Design (Nazanin/CNMS Staff?)
  - **UEC volunteers** need to refine symposium descriptions/scope, identify speaker candidates (10 senior plus 10 emerging per topic): **due April 20** to Nazanin and Tony
  - **Subcommittee** telecon April 21, 10am EST to narrow speaker choices, finalize symposium descriptions with input as desired from CNMS staff POCs
  - Nazanin redistributed the list of CNMS staff POCs
  - **Tony** will send url for Active User Projects, along with spreadsheet identifying CNMS Group(s) and local contact supporting each project
  - Workshop status:
    - Theory workshop has been withdrawn
    - New suggestion: Bruker Optics, title: Infrared spectroscopy for chemical analysis
    - Update: additional information provided for Soft Matter workshop – Hong, Chen, Liu
- **April Newsletter status** (Tony)
  - Contents:
    Message from UEC Chair – **Nazanin** to provide
    Spring 2015 Call for User Proposals
    2015 User Meeting
    Change in Photo Identification Requirements for ORNL Entry
    Export Control Review of User Proposals
    CNMS Response to UEC Recommendations on the 2014 User Satisfaction Survey
    Research Highlights
    CNMS Honors and Awards
    Recent Staff Departures
  - Draft to UEC on Thursday, April 9 - **Tony**
  - Return comments by Monday, April 13 – **UEC**
- **Implementation of Roles document (Nazanin)**
  - UEC Roles document - *distributed earlier*
  - *Table discussion for continuation at the next meeting*
- **How to evaluate proposal process, what data from CNMS is needed**
  refer to flowchart linked in "Instructions for Submitting Proposal"
  - *Table discussion for continuation at the next meeting*

Next UEC Conference Call: May 5, 2015, 10:00am (Eastern Time)
User Meeting Subcommittee Call: April 21, 2015, 10:00am