CNMS UEC Agenda, Wednesday, May 7, 2014
10:00 am Eastern Time

Participants (attendees in blue)
Chair – Vivek Prabhu (NIST)
Vice-Chair – Nazanin Bassiri-Gharb (Georgia Tech)
Secretary – Milan Buncick (AEgis Technologies Group)
At-Large Members:
Nina Balke (ORNL/CNMS); Zheng Gai (ORNL/CNMS); Molly Kennedy (Clemson U.); Martyn McLachlan (Imperial College, London); Megan Robertson (U. Houston); Ray Unocic (ORNL/CNMS); Rafael Verduzco (Rice U.)
Past Chair, *ex officio* member – Tony Hmelo (Vanderbilt U.)
CNMS (non-members) – Tony Haynes, Viviane Schwartz, Sandy Lowe

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- **News from CNMS** (Haynes)
  - Spring 2014 Proposal Call: closed 4/30; 201 new user proposals, exceeds previous high of 166 in Spring 2013
- **News from NUFO** (Prabhu)
  - June 10 on Capitol Hill
    - Nazanin, Molly, Milan will attend Congressional office visits; Nazanin, Vivek will attend Exhibition
    - Ray is working on video demonstrating *in situ* EM
    - Sandy will contact attendees soon to start travel arrangements
  - NUFO Annual Meeting held 4/30-5/1: no representatives from CNMS, no news from the meeting
- **Report from Subcommittee on By-Laws amendments** (Hmelo) *Subcommittee: Hmelo, Bassiri-Gharb, Kennedy*
  - Nothing to report
- **User Meeting 2014 planning** (Nazanin) *Subcommittee: Bassiri-Gharb (lead), Prabhu, Robertson, Buncick, Unocic* - *Attachments distributed earlier*
  - Student poster award status – permission received
  - Speaker invitations – two Plenary, three Invited have accepted; one more Invited needed to cover Microscopy; Nazanin and Vivek will ask speakers for titles to include in the meeting announcement
  - Straw-man schedule outline: correction – breakfasts, lunches will not be provided this year, no registration fee
  - PFM workshop will be on 9/15-16 preceding User Mtg, and EM workshop will be on 9/18-19 afterward
  - First announcement – Draft distributed for UEC review and feedback to Haynes; plan to distribute 1st week in June
  - Call for Abstracts – agreed on schedule; Abstract deadline 7/30; Distribute for vote by UEC+GLs 8/1; voting ends 8/6; telecon 8/8 to discuss results, balance topics; notify presenters 8/11, five weeks before meeting
  - Stimulating user input – Proposal is to hold panel discussion; format/focus TBD
  - RidgeDance – is interest still strong enough to sustain?
- **Future role of the CNMS UEC** (Prabhu)
  - Continue discussion from April telecon (*shaded below for reference*)
  - Chair plans to contact Neutron Scattering User Program Manager offering to assist bridging any gaps between the facilities and user groups
    - Increasing the communications with the CNMS Director - to include participating in conference calls and periodic briefings for the Director on the most significant issues the UEC is working on
    - Increase/enhance interactions with SNS
    - Polymer group staffing issue – positions are open and posted at http://www.cnms.ornl.gov/careers.shtm
    - Proactive contacting users (CNMS booths at national meetings?)
    - Consider surveying CNMS regarding their perspective on user interactions and opportunities for improvement

Next Conference Call: June 4, 2014, 10:00am (Eastern Time)