CNMS UEC Agenda, Thursday, June 6, 2013
10:00 am Eastern Time

Participants (attendees in blue)
Chair – Tony Hmelo (Vanderbilt University)
Vice-Chair – Vivek Prabhu (NIST)
Secretary – Milan Buncick (AEgis Technologies Group)
At-Large Members:
Nina Balke (ORNL/CNMS); Nazanin Bassiri-Gharb (Georgia Tech); Mike Hickner (Penn State); Molly Kennedy (Clemson U.); Megan Robertson (U. Houston); Ichiro Takeuchi (U. Maryland); Rafael Verduzco (Rice U.)
Past Chair, *ex officio* member – Martyn McLachlan (Imperial College, London)
CNMS (non-members) – Tony Haynes, Viviane Schwartz, Sandy Lowe

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- **News from CNMS** (Haynes)
  - Proposal Call update
    - 166 proposals were received; most proposals received to date, zero late submissions
      5 were not feasible; 1 transferred to ShaRE, 2 converted to Rapid Access
    - Reviewer deadline is June 14; decisions expected June 21
  - ShaRE to merge into CNMS- info has been posted on ShaRE's home page http://www.ornl.gov/sci/share/
    - Will occur in FY14; instruments formerly offered by ShaRE will be included in next CNMS proposal call
- **BES Triennial Review**
  - Sept 24-26: *note date change*
  - Status of "two-page report from the UEC" (Hmelo)
    - Draft of summary distributed prior to meeting, overviewed by Hickner; discussion of general approach
    - Hickner will revise doc and distribute to the UEC for weekend review/comments
    - Final report to CNMS on Mon/Tue next week
  - Consider recommendation: Develop "User Guide" as roadmap telling users what to expect at CNMS
    - Foundry website cited as one example
- **NUFO Congressional Visits (6/25) and Exhibition (6/26)**- see website
  - Adam Rondinone and Vivek Prabhu will attend
  - Online registration by June 7; NUFO to coordinate office visit teams with labs' government liaisons
  - Identify additional users to attend at CNMS expense
    - Milan Buncick, Tony Hmelo, Molly Kennedy will register (DONE)
  - Sandy to email Announcement to CNMS User Group w/ Scientific Research Facility Exhibition flyer (DONE)
- **2013 User Meeting status** (Hmelo, Prabhu, Kennedy)
  - Updated agenda distributed prior to meeting
    - Most of the speakers are now confirmed; the schedule is coming along very well
    - At least three workshops focus on instrumentation at CNMS including one on Future Needs
  - Call for Session Chairs and Workshop Moderators
    - Most UEC members will be at meeting and should volunteer to chair/moderate a session
    - Vivek will poll committee and request preferences for Chairs
    - Milan will prepare straw-man agendas for Town Hall meeting and private UEC meeting for discussion next month (Haynes to send Milan copies of 2011-2012 agendas as examples- DONE)
- **Reschedule July telecon – NOT July 4**
  - Rescheduled to Tuesday, July 9; seven on today's call can attend
  - Sandy will send Outlook calendar invites for July and August (DONE)

Next Conference Call: Tuesday, July 9, 10:00am Eastern Time