CNMS UEC Agenda, Wednesday, October 2, 2013
10:00 am Eastern Time

Participants (attendees in blue)
Chair – Tony Hmelo (Vanderbilt University)
Vice-Chair – Vivek Prabhu (NIST)
Secretary – Milan Buncick (AEgis Technologies Group)
At-Large Members:
Nina Balke (ORNL/CNMS); Nazanin Bassiri-Gharb (Georgia Tech); Mike Hickner (Penn State); Molly Kennedy (Clemson U.); Megan Robertson (U. Houston); Ichiro Takeuchi (U. Maryland); Rafael Verduzco (Rice U.)
Past Chair, *ex officio* member – Martyn McLachlan (Imperial College, London)
CNMS (non-members) – Tony Haynes, Viviane Schwartz, Sandy Lowe, Karren More

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- **Welcome ShaRE observer** (Hmelo)
- **BES Review**
  - Preliminary feedback (Haynes)
    - On-site visit went well overall; reviewers' formal input and BES feedback will come a bit later
    - Reviewers asked for extra data to see whether CNMS is open to new/first-time PIs – in FY13, 52% of proposals were submitted by first-time PIs and their success rate was 58%, essentially equal to the overall success rate (62%)
    - For next review?: Reviewers indicated they would like more time in the agenda for informal interactions with users/UEC; they recognize that CNMS users are making scientific impact but would like to hear more about user experience at CNMS
  - UEC participant feedback
    - Reviewers had an interest in new users; do they receive adequate help from the user office?
    - Reviewers were interested whether the UEC role/activities are comparable to other user facilities. Should this be benchmarked / surveyed? – for further discussion at next telecon
- **UEC Election** (Haynes)
  - Update on status and schedule – nearly all candidate statements have been received
  - Plan to open voting on 10/9 and close 10/30
  - Ensuing discussion about how vacancies on UEC can be filled, possibility of At-Large members running for Officer, etc., suggested that By-Laws made need amendment – for further discussion at next telecon
- **Date change for November telecon** (Haynes)
  - Request to move the November 6 telecon to the following week –doodle poll next week
- **User Newsletter** (Schwartz)
  - Next issue: target January (results of election, proposal call, BES review, etc.)
- **Proposal Reviewer status** (Schwartz)
  - Goal is to increase size of Proposal Review Committee by ~50 new reviewers
  - Nominations were solicited from current reviewers, then reviewed and expanded by UEC
  - 74 invitations sent 9/27, included former ShaRE proposal reviewers
  - 50 replied so far with 44 accepting, 6 declining, 27 pending
  - Demographics of invitations: 12 industry, 4 non-US, 5 US federal, remainder US academic
- **Planning for 2014 User Meeting** (Haynes) - deferred
- **User Suggestion Box** (Haynes) - deferred
- **Enhancing the user experience** (Hmelo) - deferred
  - Continuation from 8/13 on-site meeting; deferred from 9/4

Next Conference Call: TBD