CNMS UEC Agenda, Thursday January 5, 2012
10:00 am Eastern Standard Time

Participants (attendees in blue)
Chair – Martyn McLachlan (Imperial College, London)
Vice-Chair – Tony Hmelo (Vanderbilt University)
Secretary – Milan Buncick (AEgis Technologies Group)
At-Large Members –
Nina Balke (ORNL/CNMS); Nazanin Bassiri-Gharb (Georgia Tech); Marco Buongiorno Nardelli (University of NorthTexas); Michael Hickner (Penn State); Ichiro Takeuchi (U. Maryland); Vivek Prabhu (NIST); Colin Wolden (Colorado School of Mines)
Past Chair, *ex officio* member – Mark Dadmun (University of Tennessee)
CNMS (non-members) – Tony Haynes, Sandy Lowe

- **Welcome new UEC members!**
- **News from CNMS**
  - 126 proposals received; 87 were approved after peer-review. Projects will begin on February 1
  - ~80 proposals will end on January 31 (2010A extensions and 2011A projects)
  - Applications for 2011A are currently being reviewed for extension (end date will extend to January 31, 2013 for those that are approved)
  - Rapid Access for FY 2011 was 87 – large increase from past years; most of increase due to quick experiments that would compliment an already peer-reviewed/approved neutron scattering project
  - First quarter FY12 (Oct-Dec 2011) Rapid Access are at 24 with 10 being add-ons to approved neutron scattering projects
- **Schedule for monthly telecons** (Haynes)
  - Doodle poll will be conducted to establish the day/time for most participation
  - Wednesday -Thursday, 11-2pm are the timeframes suggested for the poll
- **Dates for 2012 User Meeting**
  - **September 10-14, 2012:** best date to avoid holiday conflicts – date confirmed
  - **Planning ideas:**
    - Compress to 3 days (Mon-Wed)
    - Theme-based talks in parallel sessions on one day
    - Video talks for webcasting
    - Combining with Neutron facilities and SHaRE still under discussion
- **User Survey**
  - **Start the survey** for 2012 in May so it can run for ~8 weeks; close in mid July
    - Send reminder 2 weeks out
    - Send another reminder 2 days before close
    - Results to be available for the UEC telecon in August; discuss responses prior to User Meeting
  - **Subcommittee to develop set of questions** during February-April:
    - Members- McLachlan, Buncick, Dadmun, Prabhu, Hmelo
  - **Suggestions**
    - Poll users about scheduling conflicts, schedule tracking system
    - User satisfaction survey reviewed also (Haynes-will distribute 2010, 2011)
    - Poll staff about user scheduling based on info from querying 2011B PIs

- **User Newsletter, January issue**
    - Mid January target for distribution
    - Message from new UEC Chair
    - Profiles of new UEC members; full list of 2012 committee roster
    - Acknowledgement of members rotated off committee
    - CNMS updates (proposal call; 2011 user meeting summary; 2012 user meeting dates; UT-B awards received by CNMS staff)
    - Equipment to feature:
        - Helium ion microscope?
        - Poll group leaders for other suggestions (Haynes)
    - Research highlights
        - August highlight from 'Small' and November highlight from Balke
    - User Profiles
        - Hurt (Brown) for *Small* article, Huijben (Twente) for Balke highlight

Next Conference Call *TBD*