CNMS UEC Agenda, Tuesday October 4, 2011
10:00 am Eastern Daylight Time

Participants (attendees in blue)
Chair – Mark Dadmun (University of Tennessee)
Vice-Chair – Martyn McLachlan (Imperial College, London)
Secretary – Tony Hmelo (Vanderbilt University)
At-Large Members –
Nina Balke (ORNL/CNMS); David Bucknall (Georgia Tech); Marco Buongiorno Nardelli (North Carolina State University); Michael Hickner (Penn State); Ronald L. Jones (NIST); Vivek Prabhu (NIST); Colin Wolden (Colorado School of Mines)
Past Chair, *ex officio* member – Venkatraman Gopalan (Penn State)
CNMS (non-members) – Tony Haynes, Sandy Lowe

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1. Review minutes of UEC meeting, September 19
   Hmelo to make corrections and resend for posting
2. Election for 2012
   -Reviewed slate of candidates, confirmed
   -Haynes to collect candidate statements
   -By-laws: amendments to consider during this year's election?
   - Discussed allocating position on UEC for industrial user; committee decided not to put amendment on ballot this year, monitor need/interest, revisit in 2012
   - Driver for BES interest in industrial interaction is captured in Chapter 11 of 2010 BESAC report on "Science for Energy Technology"
   - Industrial outreach activities will be a primary topic at Nov. 8 meeting of BES User Facility Directors in Rockville, MD
   - Haynes will send BESAC report to UEC for review
   - Haynes will report to UEC on the Rockville meeting during December telecon
3. User Newsletter for January 2012 – discuss during November call
   - Any changes in content?
   - Highlighting publications – discuss during November call
   - Publications received from the annual user data request that were not reported by staff should be considered as possible highlights – Sandy to compare lists
4. Survey (zero responses received during/since User Meeting)
   – Action for 2012
   - Start the survey for 2012 in May so it can run for ~8 weeks; close in mid July
     - Send reminder 2 weeks out
     - Send another reminder 2 days before close
   - Results to be available for the UEC telecon in August; discuss responses prior to User Meeting

Next Conference Call – Thursday, November 3, 10:00am EST