

CNMS UEC Agenda – Thursday, November 3, 2016

12:00 pm Eastern Time

Participants (attendees in blue)

Chair – [Molly Kennedy](#) (Clemson U.)

Vice-Chair – [Lane Martin](#) (U. California, Berkeley)

Secretary – [Yang Zhang](#) (U. Illinois)

At-Large Members:

[Alex Belianinov](#) (ORNL/CNMS); Kathrin Dörr (MLU Halle-Wittenberg); [Eric Formo](#) (U. Georgia); Enrique Gomez (Penn State U.); [Megan Robertson](#) (U. Houston); Evgheni Strelcov (NIST); Rafael Verduzco (Rice U.)

Past Chair, *ex officio* member – Nazanin Bassiri-Gharb (Georgia Tech)

CNMS (non-members) – [Tony Haynes](#), [Brad Lokitz](#), [Sandy Lowe](#)

- **Update on proposal call** (Tony/Brad)
 - **2017A:** 180 new proposals received; Feasibility review completed yesterday (11/2) – 3 not feasible, 1 accepted for Director’s Discretionary (small requests for routine characterization instruments that are not oversubscribed); Brad is preparing to distribute remaining 176 proposals for review by Monday, reviewer deadline 11/30
 - 32 new reviewers were recently added; 17 were retired
 - Group members have made recommendations
 - **Brad** will send areas where more reviewers are needed to the UEC for recommendations in early spring
- **2017 UEC Election:** (Tony)
 - 115 ballots were cast - *summary posted to Dropbox*
 - 1 ballot was voided (selected 5 At-Large candidates; instructions indicated to select up to 4)
 - UEC committee to review and validate (**Molly and Lane**):
 - notifications to the candidates – **Molly**
 - announcement of the 2017 UEC to the CNMSUG members – **Sandy for Molly**
 - Recommend to add an ‘Industry’ and ‘Student’ only position
 - Would hold a liaison position; non-voting
 - UEC can invite anyone to any meeting
- **Proposal submission portal** – Identify needs of users, reviewers and staff
 - List of portal needs were generated by UEC (*special thanks for Megan, Nazanin and Enrique*)
 - Brad, Sandy, Tony met with Hans to discuss options
 - Preference is to look, feel like and share database with neutron proposal system
 - Many/most features on the UEC list are handled in IPTS, Guest Portal, or other online system
 - Requested clarification/update from SNS on which features were covered in IPTS (and how)
Feedback posted to dropbox
 - Next steps and potential timeline?
 - Re-open CUPS development site for testing/assessment – requires IT support from SNS to re-open - **Tony** to contact
 - Decision point: start from CUPS or start from scratch?
 - SNS IT staff (built CUPS) has full slate of priorities for next couple of years; we will not be able to tap them to re-start (team is not available), will need new IT support -> possibly easier to start from scratch
 - Plan to rely on existing Guest Portal for user accounts/login – training status, badge status, contact info, etc.
 - Goal is to have a definitive path forward by March 2017
- **2017 Neutron and Nano User Meeting** Aug. 1-2, 2017: *Update* (Lane)
 - Thanks for speaker suggestions!
 - List is ordered by 2 groups: Nano only; Neutron and Nano overlap
 - * Lane sent Neutron/Nano list to SHUG for review – have not received their input yet
 - **Tony** will check with SNS – if they have any feedback
 - Workshop planning: request recommendations from staff; review with Lane - **Tony** (cc UEC)
 - * UEC can communicate with colleagues on workshop suggestions and report back with areas of interest
- **2016 User Survey** – review findings and summarize a report
 - **Yang, Eric, Megan** volunteered (**due November 23 to Molly**)
 - 2013-2015 User Survey reports posted to dropbox; 2016 results are also in dropbox
- **Adjourn** 12:45p

Next Conference Call: December 1, 2016, 12:00pm (Eastern Time)