

# CNMS UEC Agenda – Thursday, June 2, 2016

## 12:00 pm Eastern Time

### Participants (attendees in blue)

Chair – Molly Kennedy (Clemson U.)

Vice-Chair – Lane Martin (U. California, Berkeley)

Secretary – Yang Zhang (U. Illinois)

### At-Large Members:

Alex Belianinov (ORNL/CNMS); Kathrin Dörr, (MLU Halle-Wittenberg); Eric Formo (U. Georgia); Enrique Gomez (Penn State U.); Megan Robertson (U. Houston); Evgheni Strelcov (NIST); Rafael Verduzco (Rice U.)

Past Chair, *ex officio* member – Nazanin Bassiri-Gharb (Georgia Tech)

CNMS (non-members) – Tony Haynes, Brad Lokitz, Sandy Lowe

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- **Review planned agenda and add any items missed (All)**
- **Update on invited speakers for User Meeting**
  - We are still working on one of our plenary speakers.
    - Four alternates were suggested in case current candidate declines
  - Next User Meeting subcomm call on 6/15 to cover remaining details
    - Lane will lead that meeting in Molly's absence
  - **All-** review speaker schedule notify Sandy of any revisions (e.g., AM session vs PM session) by Tue, 6/7
    - Sandy will initiate speaker travel arrangements 6/8
  - We need volunteers to judge poster competition starting 4pm on Aug. 10- **contact Evgheni** if interested
  - **UEC members** should submit abstracts (deadline June 17) and plan to be on-site
  - **UEC will meet on-site** with CNMS management on the evening of Aug 10
- **Nominations for 2017 UEC Members**
- Vice Chair plus four At-Large positions will be open (current terms expiring: Nazanin, Eric, Enrique, Megan, Rafael)
- **UEC members should** recruit volunteers; Nominations officially close at end of User Meeting on Aug 11
- **News from CNMS (Tony)**
  - Suggestion box – no legitimate submissions this month but one “spam” submission
  - Tony is working on the User Newsletter with Sandy for distribution June 12.
    - Bobby Sumpter chose a user highlight and a staff highlight
    - Other news items: user meeting, a couple of equipment updates, and a couple of staff awards (APS Fellows, Burton Medal, etc.); Ask Hans to provide “welcome” concerning Triennial Review process
  - CNMS facilities were available through SNS/HFIR proposals for first time in April 2016
    - Seven requests submitted: three approved for neutron time and all three also approved for CNMS
- **Volunteers sought to meet with Molly, Hans and Tony to discuss automated system for proposals**
  - Rafael and Lane volunteered so far
  - First meeting to be scheduled during last two weeks of June
- **Prospects for joint User Meeting with SNS/HFIR User Group in 2017**
  - Laura Edwards (SNS/HFIR User Office) sent introductory email to Chairs and Vice Chairs today
  - Both parties in favor; first order of business is to settle dates
  - **Update: Chairs and Vice Chairs have exchanged emails; focusing on July-August; SHUG-EC to discuss 6/10**
- **Adjourn 12:25**

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### **Subcommittee Appointments:** Leads are **Bold**

- User Meeting Team: Bobby, **Enrique, Eric**, Evgheni, Kathrin, Lane, Megan, **Molly**, Rafael, Yang, Nazanin
- Graduate Student Poster Session at User Meeting: **Evgheni**, Megan, Bobby, Eric
- Newsletter: **Brad**, Yang
- LinkedIn: **Alex**, Yang, Molly
- User Satisfaction Survey Analysis: **Molly**, Lane, Kathrin, Nazanin
- CNMS Strategic Plan and Review Document to be sent to Hans: **Molly**, Lane, Nazanin
- Minutes from UEC Meetings and Agenda: Sandy, Tony, Molly, Lane, Yang, Brad

**Next Conference Call: June 30, Thursday, 12:00pm, Eastern Time**