

Meeting of the CNMS User Executive Committee  
September 26, 2008  
Room 214, ORNL Visitor Center (bldg 5200)

Present: Yoke Khin Yap (Chair), Haiping Cheng (Vice-Chair), David Bucknall (secretary), Tony Hmelo, Alamgir Karim, Tonya Klein, Scott Retterer, Mike Kilbey (ex-officio), Brian Holloway (by phone), Sandy Lowe, Tony Haynes and Linda Horton (on behalf of CNMS), and Tof Carim (from DOE).

Apologies: Mark Dadmun, Cheol Park

- The meeting was called to order at 13:00 hrs. by Yap.
- The minutes from the Business Meeting of the CNMS User Group (25 Sept 08) were provisionally agreed – motion proposed by Cheng and seconded by Horton. Any corrections should be emailed to Bucknall.

- General Discussions

Carim reported on DOE major plans for the immediate future (Linac Coherent Light Source, which is currently in construction phase and NSLS II (BNL), which is in the design stage). In addition he mentioned the smaller scale projects at Berkeley for an aberration corrected electron microscope and continuing development of the SNS instrument suite. He also discussed what makes a successful user program - high quality science output and its service to the user community.

- UEC activities

- *Web site link:* A new web link within CNMS site has been established for the UG and UEC. Business meeting minutes and newsletter will be added as appropriate. Haynes will inform UG about the site in appropriate email.

- *UG meeting 2009:* most popular timing is in Autumn towards the end of September. Exact timing will be discussed within sub-committee in near future. Any dates to avoid (other national meetings, other UG meetings etc) should be sent to Haynes.

- *Future user meetings:* Possibility of incorporating UG meeting with other professional meetings in Knoxville, as well as co-hosting joint meetings with other national facilities (ie SNS/HFIR) was discussed.

Other possible methods to engage UG is to hold/organize symposia as part of national or regional meetings.

Comments or suggestions to Haynes or Lowe.

- *Newsletter:* It was agreed to work towards 2 issues per year, ie spring and autumn. Content for the first issue is still being collected, those who still need to provide input are being pursued.

The research highlights in the first issue will be taken up by introduction by Horton and Cummings. In future issues these slots will sequentially highlight the different focus areas within CNMS.

Solicitations from the UG community will be requested for input to future issues.

All remaining input to be emailed to Bucknall.

- UEC Business

- *Membership of the UEC*: UEC nominees will be invited especially from UG members with prior experience of other user executive committees at other national facilities. (Action: Haynes) As discussed in Business Meeting of UG, electronic voting for the UEC members and positions will be undertaken during December with results by the end of that month.

- *UEC meetings*: conference calls will be continued as appropriate. The number of face-to-face meetings should be 2 per year – at the UG meeting and early summer (dates to be decided). Possibility of having additional meetings at March APS meeting with those UEC members who attend will be in addition to summer meeting.

- AOB

- *On-line CNMS applications*: The issue of having on-line CNMS proposal applications was questioned. Once a working design has been formulated by CNMS staff, the UG community will be solicited for their (critical) impressions.

- *Date of next meeting*: APS March meeting and/or June 2009 (dates to be finalized).

- The UEC meeting was adjourned at 14:00 hrs.