CNMS UEC Agenda – Tuesday, December 15, 2020
2:00 pm Eastern Time

Participants (attendees in blue)
Chair – Matthew McDowell (Georgia Tech)
Vice-Chair – Joshua Agar (Lehigh U.)
Secretary – Zach Hood (Argonne Natl Lab)
At-Large Members: Veronica Augustyn (North Carolina State U.); Kelsey Hatzell (Vanderbilt U.); Shengxi Huang (Penn State); Saban Hus (U. Texas, Austin); Josh Kacher (Georgia Tech); Peter Maksymovych (CNMS, ORNL)
2021 Members: Piran Kidambi (Vanderbilt U.); Michael Naguib (Tulane U.); Ethan Self (ORNL); Peter Moeck (Portland State U.)
Past Chair, *ex officio* member – Rafael Verduzco (Rice U.)
CNMS (non-members) –Brad Lokitz, Sandy Lowe, Tracy Whitaker, Karren More, Bobby Sumpter,
Industrial Liaison Member: Christopher Jacobs (B/S/H Home Appliances)

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1. Welcome (Matt)
2. Introduction of new members (Matt, Brad)
    A. Welcomed new At-Large members
        1. Piran Kidambi (Vanderbilt U.)
        2. Michael Naguib (Tulane U.)
        3. Ethan Self (ORNL)
        4. Peter Moeck (Portland State U.)
    B. Farewell to previous members (thank you for your service!!)
        1. Josh Kascher
        2. Saban Hus
        3. Rafael Verduzco
        4. Petro Maksymovych
        5. Thank you all for your service!!
3. CNMS and ORNL operations update (Brad)
    A. No major updates here
4. Discussion of plans for committee for next year (Matt)
    A. Transition to the online virtual meeting
    B. Webinars for the CNMS is underway
        1. Pre-recorded webinars
        2. The CNMS UEC needs to pay attention to these webinars in the coming months/year; the UEC can possibly make comments on what is done well in the webinars and what may be useful for the User community
    C. The CNMS User Meeting is right around the corner (summer 2021)
        1. We plan to hold a virtual User Meeting with SHUG this year
        2. Traditionally, we have the following aspects integrated into the conference:
            a) Poster session
            b) 4 track sessions
            c) 2 plenary talks
            d) Collaboration with SHUG (neutrons) every 3 years; this coming year, the CNMS UEC and SHUG will co-host the annual User Meeting
5. Planning for 2021 User Meeting (Matt / Josh Agar / Brad / Sandy)

A. Ideas to collaborate with SHUG (Josh Agar)
    1. Virtual meeting has a number of advantages
        a) More possible new users can attend
        b) We could add new track sessions
        c) Since the meeting is on-line, it is best to not have too many competing sessions (less is more)
        d) Poster session can remain similar as the 2020 CNMS User meeting (5 minute pre-recorded presentation, top 5 students give talks for awards, present awards at the town hall)
        e) Possible track for industry
    2. We need to communicate with SHUG on the following:
        a) Schedule
        b) Parallel sessions
        c) Joint sessions
        d) Topics for session
        e) Poster session
        f) Town Halls
    3. We could possibly use a "Lobby" (Zoom room) in addition to the conference (Piran)
        a) "Water Cooler" App for personal interactions (Josh Agar)
            i. Link: https://spatial.chat/s/Watercooler
        b) We will explore this idea more in the coming month
    4. Possibly record sessions and allow attendees to watch sessions after the conference for a set amount of time

B. Ideas for subject area tracks (Josh Agar)
    1. Data science
    2. Emerging concepts for junior scientists
    3. Hard/soft matter
    4. Neutron-related sessions

C. Creation of subcommittee:
    1. Josh Agar
    2. Matt McDowell
    3. Zach
    4. Ethan Self
    5. Piran
    6. Shengxi

6. Suggestion box (Brad/Sandy)
    A. Nothing in the suggestion box
7. New business (Brad/Sandy)
    A. We will set a meeting time for FY2021 in the coming days/weeks
    B. The CNMS looks forward to working with the new UEC members

End time: 2:36 pm EST

Next Meeting: January - TBD