CNMS UEC Agenda – Thursday, December 19, 2019
12:00 pm Eastern Time

Participants (attendees in blue)
Chair – Matthew McDowell (Georgia Tech)
Vice-Chair – Joshua Agar (Lehigh U.)
Secretary – Zach Hood (MIT)
At-Large Members:
Veronica Augustyn (North Carolina State U.), Kelsey Hatzell (Vanderbilt U.), Shengxi Huang (Penn State); Saban Hus (U. Texas, Austin); Josh Kacher (Georgia Tech); Peter Maksymovych (CNMS, ORNL)
Past Chair, *ex officio* member – Rafael Verduzco (Rice U.)
CNMS (non-members) –Brad Lokitz, Sandy Lowe, Tracy Whitaker, Karren More, Bobby Sumpter
Industrial Liaison: Christopher Jacobs (B/S/H Home Appliances)

Welcome to New Members! *(brief introductions)*
Vice Chair: Joshua Agar (Lehigh U.)
Members At-Large: Veronica Augustyn (North Carolina State U.), Kelsey Hatzell (Vanderbilt U.), and Christopher Jacobs (B/S/H Home Appliances)

2020 User Meeting: August 11-12, 2020 *Hold the dates!*

- **Subcommittee:** Rafael Verduzco, Josh Agar, Matt McDowell, Zach Hood, Brad Lokitz, Shengxi Huang
  Newly elected UEC members and CNMS staff members will have the opportunity to participate on the subcommittee. Let Matt know if you wish to be on the subcommittee
- Meeting will cover 2 days: first day will focus on single session (keynote speakers); second day will consist of multiple tracks to include abstract talks and user talks
- Venue is pending. We are exploring use of the Pollard Auditorium, which is behind the DoubleTree in Oak Ridge
- Registration fee will be $50 and a reduced rate of $25 for students/postdocs
- List of plenary speakers are being collected in a shared folder (url has been sent to committee members)
- ORNL Research Library and the Office of Research Excellence have offered to host a session/panel discussion regarding scientific publishing. Also participating would be an editor from a publisher that represents journals that users and staff publish with

CNMS UEC and Neutron SHUG

- A suggestion has been made to have members of both committees work together to identify common issues that CNMS, HFIR, and SNS users experience. Matt will contact the SHUG Chair to gauge interest. Some common issues were affordable housing, transportation, food options onsite

2020 UEC Meeting Dates

- Plan is to continue with the 3rd Thursday of the month, 12-1pm EST. Please contact Matt if you have a conflict with this schedule. Outlook calendar invites will be sent when dates are confirmed
- User Meeting subcommittee dates will be scheduled soon

2020A Proposal Call

- Notifications were distributed on December 17th. This was our first time using the online proposal submission system. The system was created in response to the goal the 2016 UEC set for CNMS (to develop and implement an online proposal submission system). 154 proposals were submitted; 2 were not feasible; 127 were approved. More functionality will be added in the future.

Webinars – Agenda item in January on how to implement

Suggestion box – No items this month

Adjourned 12:35p Eastern Time

Next Conference Call: January 16, 2020, 12:00pm, Eastern Time