CNMS UEC Agenda – Thursday, December 20, 2018
12:00 pm Eastern Time

Participants (attendees in blue)
Chair – Eric Formo (U. Georgia)
Vice-Chair – Rafael Verduzco (Rice U.)
Secretary – Zach Hood (MIT)
At-Large Members:
Joshua Agar (Lehigh U.); Valentino Cooper (ORNL); Ben Lawrie (ORNL); Marina Leite (U. Maryland); Matthew McDowell (Georgia Tech); Adam Moule (U. California, Davis); Judson Ryckman (Clemson U.)
2019 Members: Shengxi Huang (Penn State), Saban Hus (U. Texas, Austin), Josh Kacher (Georgia Tech) and Petro Maksymovych (CNMS, ORNL)

Past Chair, *ex officio* member – Lane Martin (U. California, Berkeley)
CNMS (non-members) –Brad Lokitz, Sandy Lowe, Bobby Sumpter
Industrial Liaison: Vikram Bedekar (Timken Co.)

Welcome to new members! *(brief introductions)*
Vice Chair: Matt McDowell (Georgia Tech.)
Members At-Large: Shengxi Huang (Penn State), Saban Hus (U. Texas, Austin), Josh Kacher (Georgia Tech) and Petro Maksymovych (CNMS, ORNL)

User Satisfaction Survey Report (Eric) – *Subcommittee is Zach, Ben, and Eric*
- Draft report distributed earlier; provide comments to **Eric** before next meeting to finalize the report

Society for Science at User Research Facilities (SSURF)
- Adam Rondinone (CNMS) has been selected to serve as Chairman and may join the January meeting to discuss what's new for the organization

Update Proposal Call 2019A (Brad)
- 180 proposals were received; 144 were approved (80%) including 8 converted to Director's Discretionary (small requests for routine characterization instruments that are not oversubscribed)

Suggestion box – is empty; **Thank a Staff Member** – is empty

Topics to continue in January
- User Charter (Rights and Responsibilities of CNMS Users)
- Executive Proposal Review Committee will be created based on members within the Proposal Review Committee
- On-line Proposal System is progressing

Adjourned 12:24p Eastern Time

Next Conference Call: January 17, 2019, 12:00pm, Eastern Time