CNMS UEC Agenda – Thursday, March 8, 2018
12:00 pm Eastern Time

Participants (attendees in blue)
Chair – Eric Formo (U. Georgia)
Vice-Chair – Rafael Verduzco (Rice U.)
Secretary – Zach Hood (Georgia Tech)
At-Large Members:
Joshua Agar (U. California, Berkeley); Valentino Cooper (ORNL); Ben Lawrie (ORNL); Marina Leite (U. Maryland); Matthew McDowell (Georgia Tech); Adam Moule (U. California, Davis); Judson Ryckman (Clemson U.)
Past Chair, *ex officio* member – Lane Martin (U. California, Berkeley)
CNMS (non-members) –Brad Lokitz, Sandy Lowe, Hans Christen, Bobby Sumpter
CNMS Industrial Liaison: Vikram Bedekar (Timken Co.)

2018 CNMS User Meeting: August 13-15, 2018 (Eric)
Save the date and plan on attending! Workshops will be held Aug 13 and 15; User Meeting will be on Aug 14
Subcommittee Update: *Eric, Lane, Adam, Ben, Matt, Zach, Rafael*

- Plenary and Invited speakers have all accepted (*see Dropbox for update*). Descriptions of the sessions were distributed earlier. Relay any changes of the session descriptions to **Eric** by **March 14**

Revisions to UEC By-Laws (Eric)

- Proposed changes will be posted to Dropbox for review - discussion to continue at next meeting

User Stats (Brad)

- Our Triennial Review is scheduled for May 2019. In preparation, we will have our Advisory Committee on-site in April. **Request for volunteers** to form UEC outreach subcommittee and meet with Brad and Hans to identify best approaches to increase the number of users from outside the state of Tennessee (discussions via email and BlueJeans)
    - Recent actions: Held non-local workshops; NSRC booth at APS meeting
- New slide template promoting CNMS distributed to staff for use at conferences

Suggestion box – is empty (Brad)
Links for the **Suggestion Box** and **Thank a CNMS Staff Member** have been added to the front page/sidebar of the CNMS website and to the dropdown from Contact Us tab to make them more visible

Update on Society for Science at User Research Facilities (SSURF) (Brad)

- The User Science Exhibit on Capitol Hill is on Thursday, April 26. The morning will consist of Congressional visits
- The SSURF selection committee accepted the exhibit proposal from Thomas Attard (U. Alabama, Birmingham)

Other business – None

Adjourned 12:40p Eastern Time

Next Conference Call: April 12, 2018, 12:00pm, Eastern Time