

CNMS UEC Agenda – Thursday, January 25, 2024

10:02 am Eastern Standard Time

Participants (attendees in blue)

Chair: Piran Kidambi (Vanderbilt)

Vice-Chair: Masoud Mahjouri-Samani (Auburn U.) *

Secretary: Tatiana Allen (U. Tennessee-Chattanooga) *

At-Large Members:

Ethan Self (ORNL); Jon Camden (Notre Dame); Wan-Yu Tsai (ORNL); Wonhee Ko (University of Tennessee) *; Ruocun (John) Wang (Drexel University) *; Vighter Iberi (Proctor and Gamble) *

Past Chair: Zachary Hood (ANL)

CNMS (non-members) – Lisa Goins, Brad Lokitz, Karren More, Bobby Sumpter

* Indicates newly elected

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1. **Welcome and Introduction to New Members** (Brad)
 2. **CNMS and ORNL operations update** (Karren and Brad)
 - a. Dates for the 5-year review (April 30th and May 1st)
 - i. Previous members and new members are welcome to attend.
 - ii. Updating the CNMS for the review (e.g., painting, posters, etc.)
 - b. Website update (finalize by 04/01):
 - i. The website may not look dramatically different.
 - ii. Main goal is to make the website more accessible and easier to use; and to include all of the main items requested from DOE.
 - c. Fall 2023 round of proposals: 151 proposals submitted, 100 approved as is, 17 approved with special conditions.
 - d. Information for users: mini newsletters/greeting cards were sent in December.
 - e. DEI meeting at CNMS: Eva Zarkadoula is excited to help and has suggestions. Brad will go to Alabama A&M to strengthen connections between CNMS and minority serving institutions.
 - f. The CNMS will organize webinars to better assist with DEIA+ at the CNMS.
 - g. CNMS Staff Award will be highlighted in the lobby of the CNMS with a plaque.
 - h. 265 users in the first quarter. User survey was sent yesterday.
 3. **2024 CNMS User Meeting** (Piran)
 - a. Positive input from staff regarding holding 2023 meeting in Knoxville instead of at CNMS. They disconnect from the offices and focus on the meeting. Price of having it at Knoxville is comparable to the price of having it at CNMS.
 - b. Choose dates (possibly August 5 – 9 or August 12 – 16) MXene Conference (Aug 5th - 7th).
 - c. Collect recommendations for invited/plenary speakers and dates from CNMS staff for the UEC to review. The goal is to send invitations by the end of February, otherwise people may be already booked. Share the list of recent plenary/invited speakers with group leaders, so they will not be invited again. User project nominations.
 4. **CNMS UEC DEIA+ subcommittee**
 - a. Organize one event at the 2024 CNMS User Meeting.
 - b. User proposal preparation webinar series (Zach) in coordination with other NSRCs
 - c. 5-year data: 2165 proposals total, 140 (6.5%) from Minority Serving institutions (have to be careful with definitions!); 16 proposals (less than 1%) from HBCU. Need to compare with national composition of universities.

5. **CNMS User Proposal Review subcommittee** update
 - a. The CNMS User Proposal Review subcommittee will continue to revise the “discrepancy resolution” that proposed for review by the CNMS UEC
 - b. Look for ways to recognize staff who help MSI and HBCU possible users.
 - c. Industry proposals: Last year 502 proposals total, includes 6 from small business, 22 from industry. To encourage industry proposals, the application form has been changed. Industry needs faster turnaround, also legal and IP issue, possible to publish.
6. **User newsletters and webinars** (Brad)
7. **Suggestion box** (Brad)
 - a. No items in the suggestion box
8. **New business/action items**
 - a. Further discussions on staffing between the CNMS and the CNMS UEC
 - b. Collect recommendations for invited/plenary speakers and dates from CNMS staff for the UEC to review.
 - c. New user charter is being proposed/drafted (Karren and Brad)

End time: 11:12 am EST