

CNMS UEC Agenda – Thursday, February 20, 2020

12:00 pm Eastern Time

Participants (attendees in blue)

Chair – [Matthew McDowell](#) (Georgia Tech)

Vice-Chair – [Joshua Agar](#) (Lehigh U.)

Secretary – [Zach Hood](#) (Argonne National Lab.)

At-Large Members:

[Veronica Augustyn](#) (North Carolina State U.), [Kelsey Hatzell](#) (Vanderbilt U.), Shengxi Huang (Penn State); Saban Hus (U. Texas, Austin); Josh Kacher (Georgia Tech); [Peter Maksymovych](#) (CNMS, ORNL)

Past Chair, *ex officio* member – [Rafael Verduzco](#) (Rice U.)

CNMS (non-members) – [Brad Lokitz](#), [Sandy Lowe](#), [Tracy Whitaker](#), [Karren More](#), Bobby Sumpter

Industrial Liaison: [Christopher Jacobs](#) (B/S/H Home Appliances)

Welcome: ([Matt](#))

Review Comments from Triennial Review ([Brad Lokitz](#))

Comment reviewer 1 - A better connection between the UEC and SAC of the CNMS.

- Matt will attend the SAC meeting in June and discuss a path going forward for better interaction between the two.
- Highlight Themes at User Meeting - Conduct two theme workshops, tutorials on Monday, August 10th prior to User Meeting. Alternate themes each year to better highlight current science, get input from the UEC Committee for direction themes should go or, new ideas to incorporate into the theme science. This is a good way to better integrate Theme Science with User Science
- UEC chair attend SAC meeting and have more involvement in future planning
- Affiliate UEC members with Theme Science to better understand what themes are doing and help plan the Workshop with User Meetings

Comment review 2 – Better method for reporting and resolving User concerns

- User Bluejeans office hours to connect with UEC, update User website highlighting UEC on front page (Brad) and tools for connecting
- User Newsletter highlighting information
- UEC and SHUG interact in meetings to get ideas (Veronica) has volunteered to attend

Comment review 3 – UEC need better engagement with User community

- Make Users aware of UEC and how they can support
- Add a link to the UEC proposal submission web page

Comment review 4 – User requests better communication when equipment is down

Comment Reviewer 8 – more interaction and responsibility from the UEC committee

- overall doing well with organizing annual meeting, recommend onsite meetings 2-3 times per year

Comment Reviewer – Establish weekly meeting with staff management and available Users

- Cookie/coffee time with Users and management for 30 minutes to engage with UEC

Comment Reviewer – CNMS utilize UEC more often

Conclusions Suggestion:

- Better advertising for the UEC on the website
- More interactions with the SHUG Committee ([Matt](#)) will follow up with the SHUG Chair
- Improve UEC interaction with SAC

Report on discussion with SHUG chair ([McDowell](#)) [Matt](#) covered earlier during discussion

Ideas/guidance: Webinars, UEC office hours, on-site review

- Sergei has some on YouTube that are interactive to review for ideas
- Microscopy group posting tutorials and webinars

User meeting

- (Matt) - 7 confirmed invited speakers, expect to get a few more confirmed, 1 plenary confirmed and still underway for others

New awards for staff

- (Zack) criteria for new award and importance of the award, this gives Users and opportunity highlight how they were helped during their research
- (Matt) Choose a direction to select committee
- (Brad) Thank a staff member (Brad) will send out an email to Users who respond to surveys

Change in registration fees

- There will be a registration fee this year to cover meals. Students and Postdocs will be \$50 and Faculty/Staff \$100 which will cover meals both days, breakfast & lunch

Suggestion box

- No items this month

New business

- Webinars

Action Item:

- Brad will send Matt the names of individuals currently conducting webinars
- Matt will put together a list with timing and reach out to staff to discuss interests in webinars and UEC will discuss at next meeting.

Adjourned 12:53pm Eastern Time

Next Conference Call: March 19, 2020, 12:00pm, Eastern Time