


Oak Ridge National Laboratory Site Access Requirements for Nonemployees

December 8, 2021

ORNL Site Access Requirements for nonemployees will be updated as appropriate due to changing COVID-19 conditions, subsequent updates to DOE requirements, and ongoing federal court and state actions. See the  [Playbook](#) and excerpt below for the latest guidance:

All nonemployees (except for subcontractors) will complete a [Vaccination Information Form](#). If the completed form affirms they are fully vaccinated, access will be granted as appropriate. If not fully vaccinated, access will be granted for seven days with presentation of a negative COVID test result from the previous 72 hours; the access may be renewed for seven days upon presentation of weekly negative tests. Subcontractor vaccinations and weekly testing will be managed and tracked by the subcontract company.

Notes:

- Nonemployees include users, students, joint faculty, visitors, and subcontractors.
- Except for subcontractors, all nonemployees will complete the Vaccination Information Form.
- Nonemployees will receive the Vaccination Information Form along with their entry pass electronically. Copies will also be available in the Visitor Center. UT-Battelle will not retain copies of completed Vaccination Information forms.
- A negative COVID-19 viral test report that contains the person's name and date of testing is required. A viral test checks for an active infection with the virus that causes COVID-19. Viral tests can be performed in a laboratory, at a testing site, or at home or anywhere else. Two types of viral tests are used: nucleic acid amplification tests (NAATs) and antigen tests.
- These requirements do not apply to non-UT-Battelle subcontractors, users, or visitors (e.g., DOE service subcontractors, or other DOE Prime Contractor)
- These requirements do not apply to delivery drivers (employed by FedEx, UPS, etc.) who make deliveries (packages, material, equipment, etc.) to UT-Battelle-operated facilities are not required to test or be vaccinated. They are allowed on site with a bill of lading and are typically not entered into PAS.