

FINAL

Non-employee COVID-19 Vaccination & Testing Policy

UT-Battelle Subcontractors, Users, Students, Joint Faculty, Visitors

Type of Non-employee	Policy		Comment
	< 30 days – visitor badge	>30 days – photo badge	
1.0 On-site Subcontractors			
a. Service/Non-construction	To be determined	To be determined	
b. Non-isolated Construction	To be determined	To be determined	Construction personnel working in close proximity to other ORNL staff
c. Isolated Construction	To be determined	To be determined	Construction subcontractors working in isolated facilities not in close proximity to large numbers of ORNL staff members
d. Delivery	No new requirements	No new requirements	Minimal contact with ORNL employees
2.0 On-site Users	Attestation – fully vaccinated	Attestation - fully vaccinated	Users who do not attest to being fully vaccinated are denied to site access Note: Former restriction that allows only local users is lifted; users are now authorized by facility based on R&D priority and safe occupancy capabilities
3.0 On-site Students & Joint Faculty	Attestation – fully vaccinated	Attestation – fully vaccinated	Students/faculty not attesting to be fully vaccinated are denied site access.

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	Short term visitors (< 30 days – visitor badge)	Long-term visitors (>30 days - photo badge)	
4.0 Visitors	<p>Attestation – fully vaccinated</p> <p>If visitor refuses to attest to vaccination status or is not fully vaccinated:</p> <ul style="list-style-type: none"> • Provide evidence of a negative COVID test result from a certified testing center that is dated no more than 72 hours before the start of the visit • A weekly negative COVID-19 test will be required from a certified testing center (not ORNL-provided) • No prox card access to ORNL facilities 	<p>Attestation – fully vaccinated</p> <p>If visitor refuses to attest to vaccination status or is not fully vaccinated, follow access requirements for short-term visitor access</p>	<p>Unvaccinated short-term visitors will be denied site access if they fail to provide proof of a negative COVID test result from a certified testing center that is dated no more than 72 hours before the start of the visit</p> <p>Unvaccinated short-term visitors are responsible for weekly COVID-19 test result, to be shown to visitor host</p> <p>Visitors are responsible for immediate telephone notification of any positive test result to their ORNL host or LSS (574-6606)</p> <p>Hosts of unvaccinated short-term visitors will be responsible for physical escorts into ORNL buildings since no prox card access will be granted to these visitors</p>

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Notes:

- Vaccination status should be documented on the Attestation form the non-employee will complete.
- This policy applies to all subcontractors, users, students, joint faculty, and visitors hosted by UT-Battelle requesting onsite physical access to ORNL facilities (including the Hardin Valley Campus).
- This policy does not apply to non-UT-Battelle subcontractors, users, or visitors (e.g., DOE service subcontractors, or other ORNL Prime Contractor subcontractors or visitors).
- Guest will receive the Attestation form along with their entry pass electronically. Copies will also be available in the Visitor Center. UT-Battelle will not retain copies of completed Attestation forms.
- All non-employees must show either the Attestation form or a negative COVID test that has been obtained within the prior 72 hours – whichever is appropriate. UT-Battelle will not retain copies of test result documentation.
- **Negative test must be from a certified testing center that produces a result that is date stamped.**
- **VIP Exceptions:** VIP Exceptions, and associated requirements, must be granted by the ORNL Protocol Office & Medical Director.