

IEEE P1451.3
Working Group

Date:	Wednesday, May 07, 2003	Webex
Time:	11:00-12:30 PST	Server Address: https://boeing.webex.com/
Phone Number:	206 655-3001	Meeting Number: 621468183
ID:	315777#	Meeting Password: p1451dot3
If you have trouble connecting, please call the Boeing telephone conference operator at 206 655-2254.		

NOTE: We WILL be using WebEx <https://boeing.webex.com/>

AGENDA

<u>Description</u>	<u>Duration</u>	<u>Start</u>	<u>End</u>
1 Approve agenda & take attendance	0:05	11:00 AM	11:05 AM
2 Discuss previous meeting minutes	0:05	11:05 AM	11:10 AM
3 Discuss & vote on Proposal P03-013	0:10	11:10 AM	11:20 AM
4 Vote on draft 3.02	0:10	11:20 AM	11:30 AM
5 What's next	0:05	11:30 AM	11:35 AM

Preparation Expected

1. We will be reviewing minutes from the previous meeting (See Links #1).
2. We will be discussing proposal P03-013 (See Links #1). If approved, we will vote on draft D3.02.

Links to Required Files

1. <http://www.ornl.gov/p1451/p1451.3/minutes/draft/d030430.3.pdf>
2. <http://www.ornl.gov/p1451/p1451.3/Proposals/P03-013.doc>

Web Site

Information concerning the working group can be found on a Web Server maintained by Oak Ridge National Laboratories. The P1451.3 information can be found at: <http://www.ornl.gov/p1451/p1451.html>

TELCON LOGON INSTRUCTIONS

Please call the above number and then enter the above ID code and don't forget the # key. If you do not have a # key or have some other difficulty then call 206 655-2254 and they can help you. When you are connected, the system announces that fact by beeping everyone that is already connected. At that time you should announce yourself, the chair will ask who ever is speaking to continue and the conference will proceed. You can get in five minutes early and we will try to start the meeting promptly on time. Please try to get in before the meeting starts in order to minimize disruptions.

WebEx LOGON INSTRUCTIONS (if required)

Use your Web browser to connect to the meeting server.

Enter the meeting number.

Enter your name, e-mail address, and the meeting password when prompted.

Organizer:	Larry Malchodi
Server Address:	https://boeing.webex.com/
Meeting Number:	621468183
Meeting Password:	p1451dot3

Additional information for first time users can be found at:

<http://www.ornl.gov/p1451/p1451.3/working/Directions-for-External-Attendees.zip>

Working group rules of operation Revised (11/25/02)

The following URL provides the working group rules of operation:

<http://www.ornl.gov/p1451/Dot3/Rules.3.htm>