

AIChE Knoxville-Oak Ridge Section

Executive Committee Meeting

March 15, 2012

Location - Calhoun's, Turkey Creek

Present: Michael Aident, Jarrod Clark, David DePaoli, Michael Hollander, Kyle Mack, Sharon Robinson, Paul Taylor

1. February Meeting Minutes

- a. February Executive Committee Meeting was not held as minimum number of executive committee members was not met.

2. Treasurers report

- a. Report below approved.
- b. Form 990-N, Electronic Notice for Tax Exempt Organizations, has been filed with the IRS.
- c. Southern Appalachia Science and Engineering Fair – Section will provide \$150 in support; two \$50 student awards, plus \$50 sponsorship.

3. Old Business

- a. Checking account signature authority for chair, treasurer, and secretary has been updated with ORNL Credit Union.
- b. A travel grant for up to \$1000 was awarded by national AIChE for a section officer to participate in the Local Section Leaders Workshop, March 31-April 1 in Houston. Abhijit Tarafder plans to represent the section at the workshop. The Executive Committee voted to approve reimbursement of any costs of participation exceeding the grant amount, up to \$500.
- c. Upcoming meetings –
 - April 19th – Shirley Liu will discuss biodiesel byproduct chemicals (Calhoun's Turkey Creek)
 - April 26th – CBE Students Awards Dinner (Calhoun's on the River)
 - May 10th – Henri Grissino-Mayer to speak on dendrochronology (McClung Museum)

4. New Business

- a. Paul Taylor noted that the Southern Appalachia Science and Engineering Fair needs judges for the poster session on March 27 – volunteers should contact Paul.
- b. Michael Aident raised a question about considering other venues for monthly meetings. While Calhoun's at Turkey Creek is convenient, several members have raised issues about the difficulty in hearing speakers because of the noise from the restaurant/bar area. There was general agreement that other places should be considered; Michael volunteered to collect information about other potential meeting locations