

# DIRECTIVES CONTROL FORM - DOE FINAL ORDER

**PART A** (To be completed by the **DIRECTIVES MANAGEMENT GROUP, AD-440**):

**TO: DIRECTOR, DIVISION OF PRIMARY INTEREST:** Patricia Howse-Smith, Director, Human Resources Division,  
AD-44

**NUMBER, TITLE, AND DATE OF DIRECTIVE:** **DOE P 310.1, MAXIMUM ENTRY AND MANDATORY SEPARATION AGES FOR CERTAIN SECURITY EMPLOYEES, of 10/11/2001**

The attached directive, which is within your area of functional responsibility, is forwarded for review and necessary action. Complete Part B and forward this form to AD-440 by 11/05/2001.

**PART B** (To be completed by the **DIVISION OF PRIMARY INTEREST (DPI)**):

**1. THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:**

**(Check Appropriate Boxes)**

- No (all contractors)  
 Yes If yes, whom?  BWXT Y-12  ORAU  SURA  Bechtel Jacobs Company  
 UT-BATTELLE  
 Other contractors (list by type)

*Many ORO Contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.*

**2. IMPLEMENTATION:** Does the Order contain special implementation requirements and/or dates?

- No  Yes If yes, describe:  
Establishes mandatory separation thresholds for certain employees.

**3. SIGNIFICANT PROVISIONS :** Are there any significant changes or impact?  No  Yes If yes, describe.

Changes are significant in that mandatory separation thresholds have been established for certain positions. There is no impact on ORO employees.

**4. OAK RIDGE OPERATIONS OFFICE ORDER:** Is new ORO Order or revision required? Yes  No   
If yes, target date for submission of draft ORO Order to AD-440 is \_\_\_\_\_.

**5. IDENTIFY CONTACT POINT:** Melanie Kent 576-0673  
Name Telephone

*Original signed by*

**6. APPROVED BY DIRECTOR:** Patricia Howse-Smith, Dir., AD-44 11/08/2001 576-0928  
Signature Date Telephone

**7. DOE Orders are available on the Internet at <http://www.directives.doe.gov/>. Orders will no longer be mailed in printed copy unless you do not have Internet capabilities.**

**PART C** (To be completed by the **DIRECTIVES MANAGEMENT GROUP (DMG)**):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

*Original signed by*

Jennifer Hamilton-Cusick, AD-440

11/08/2001

Name

Date

**INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.**  
(Revised 05/10/2001)