

DIRECTIVES CONTROL FORM - DOE FINAL ORDER

Dist. AUG 21 1992

PART A (To be completed by the DIRECTIVES MANAGEMENT GROUP, AD-440):

TO: DIRECTOR, DIVISION OF PRIMARY INTEREST: J. R. Martin, Director, Finance Division, FM-71

NUMBER, TITLE, AND DATE OF DIRECTIVE: DOE 3600.1B CHG 2, TIME AND ATTENDANCE REPORTING, of 4-23-92

The attached directive, which is within your area of functional responsibility, is forwarded for review and necessary action. Complete Part B and forward this form to AD-440 by 8-25-92.

PART B (To be completed by the DIVISION OF PRIMARY INTEREST (DPI)):

- 1. APPLICABILITY: Is directive applicable to contractor(s)? Yes ___ No X
- 2. IMPLEMENTATION: Is new ORIG procedure or revision required? Yes ___ No X

Prior Oak Ridge Order is dated 3/12/86.

If yes, target date for submission of draft to AD-440 is _____.

3. SUMMARY OF SIGNIFICANT PROVISIONS OR CHANGES AND IMPACT:

Update to revise organizational titles.

4. DESCRIPTION OF APPLICABILITY TO OR AND OR CONTRACTORS:

Applicable to OR only for time and attendance reporting procedures.

5. IDENTIFY CONTACT POINT: Scott Frank 576-4677

Name

Telephone

Handwritten initials and scribbles

for Nancy J. Jitapatich 8/14/92

6. APPROVED BY DIRECTOR: James R. Martin, Director, FM-71 576-0770

Signature and Date

Telephone

PART C (To be completed by the DIRECTIVES MANAGEMENT GROUP, AD-440):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Jennifer H. Cusick, AD-440 8/18/92
Name Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED UNTIL AN OR PROCEDURE IS ISSUED.