

# DIRECTIVES CONTROL FORM - DOE FINAL ORDER

**PART A** (To be completed by the **DIRECTIVES MANAGEMENT GROUP, AD-440**):

TO: **DIRECTOR, DIVISION OF PRIMARY INTEREST:** Patricia Howse-Smith, Director, Human Resources Division, AD-44

NUMBER, TITLE, AND DATE OF DIRECTIVE: **DOE O 331.1B, CHANGE 1, EMPLOYEE PERFORMANCE MANAGEMENT SYSTEM, of 06/27/2001**

The attached directive, which is within your area of functional responsibility, is forwarded for review and necessary action. Complete Part B and forward this form to AD-440 by **08/02/2001**.

**PART B** (To be completed by the **DIVISION OF PRIMARY INTEREST (DPI)**):

1. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:**  
(Check Appropriate Boxes)

No (all contractors)  
 Yes If yes, whom?  BWXT Y-12  ORAU  SURA  Bechtel Jacobs Company  
 UT-BATTELLE  
 Other contractors (list by type)

*Many ORO Contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.*

2. **IMPLEMENTATION:** Does the Order contain special implementation requirements and/or dates?  
 No  Yes If yes, describe:

3. **SIGNIFICANT PROVISIONS :** Are there any significant changes or impact?  No  Yes If yes, describe.

Provides for coverage of employees in various pay plans.

4. **OAK RIDGE OPERATIONS OFFICE ORDER:** Is new ORO Order or revision required? Yes  No   
If yes, target date for submission of draft ORO Order to AD-440 is June 30, 2002.

5. **IDENTIFY CONTACT POINT:**

Michael Blaylock - Performance Mgmt	576-0130
Carol Aytes - Awards	576-9586
Name	Telephone

6. **APPROVED BY DIRECTOR:**

<i>Original Signed By</i> Patricia Howse-Smith, AD-44	10/01/2001	576-0928
Signature	Date	Telephone

7. *DOE Orders are available on the Internet at <http://www.directives.doe.gov/>. Orders will no longer be mailed in printed copy unless you do not have Internet capabilities.*

**PART C** (To be completed by the **DIRECTIVES MANAGEMENT GROUP (DMG)**):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

*Original Signed By*  
Jennifer Hamilton-Cusick, AD-44  
Name 10/02/2001  
Date

INSTRUCTIONS TO ADDRESSEES: **THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.**  
(Revised 05/10/2001)