

# DIRECTIVES CONTROL FORM - DOE FINAL ORDER

**PART A** (To be completed by the **DIRECTIVES MANAGEMENT GROUP, AD-440**):

TO: **DIRECTOR, DIVISION OF PRIMARY INTEREST**: Patricia Howse-Smith, Director, Human Resources Division, AD-44

**NUMBER, TITLE, AND DATE OF DIRECTIVE**: **DOE O 331.1A, EMPLOYEE PERFORMANCE MANAGEMENT SYSTEM, of 06/15/1999**

The attached directive, which is within your area of functional responsibility, is forwarded for review and necessary action. Complete Part B and forward this form to AD-440 by 07/06/1999.

**PART B** (To be completed by the **DIVISION OF PRIMARY INTEREST (DPI)**):

**1. THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:**

(Check Appropriate Boxes)

No (all contractors)

Yes If yes, whom?  LMES  ORAU  SURA  LMER  Bechtel Jacobs Company

Other contractors (list by type)

*Many ORO Contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.*

**2. IMPLEMENTATION:** Does the Order contain special implementation requirements and/or dates?

No  Yes If yes, describe:

**3. SIGNIFICANT PROVISIONS :** Are there any significant changes or impact?

No  Yes If yes, describe. Changed basic provisions of Perf. Mgmt. Systems within DOE.

**4. OAK RIDGE OPERATIONS OFFICE ORDER:** Is new ORO O or revision required? Yes  No

If yes, target date for submission of draft ORO O to AD-440 is June 2000.

**5. IDENTIFY CONTACT POINT:** Lois Jago 576-0680

Name Telephone

*Original signed by*

**6. APPROVED BY DIRECTOR:** Patricia Howse-Smith, Dir., AD-44 09/16/1999 576-0928

Signature Date Telephone

**7. DOE Orders are available on the Internet at <http://www.explorer.doe.gov/>. Orders will no longer be mailed in printed copy unless you do not have Internet capabilities.**

**PART C** (To be completed by the **DIRECTIVES MANAGEMENT GROUP (DMG)**):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

*Original signed by*

Jennifer H. Cusick, AD-440 09/16/1999

Name Date

**INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.**

Revised 08/31/1998