

DIRECTIVES CONTROL FORM - DOE FINAL ORDER

PART A (To be completed by the **DIRECTIVES MANAGEMENT GROUP, AD-440**):

TO: DIRECTOR, DIVISION OF PRIMARY INTEREST: Rufus Smith, Diversity Programs Manager, M-5

NUMBER, TITLE, AND DATE OF DIRECTIVE: **DOE O 311.1A, EQUAL EMPLOYMENT OPPORTUNITY AND DIVERSITY PROGRAM, of 12-30-96**

The attached directive, which is within your area of functional responsibility, is forwarded for review and necessary action. Complete Part B and forward this form to AD-440 by **02-04-97**.

PART B (To be completed by the **DIVISION OF PRIMARY INTEREST (DPI)**):

1. **APPLICABILITY:** Does directive cover work performed by contractor(s)? Check appropriate boxes:

No (all contractors)

Yes If yes, whom? LMES ORAU SURA LMER

Other contractors (list by type)

2. **IMPLEMENTATION:** Does the Order contain special implementation requirements and/or dates?

No Yes If yes, describe:

3. **SUMMARY OF SIGNIFICANT PROVISIONS OR CHANGES AND IMPACT:**

NONE

4. **OAK RIDGE OPERATIONS OFFICE ORDER:** Is new ORO O or revision required? Yes No

If yes, target date for submission of draft ORO O to AD-440 is 4/30/97

5. **IDENTIFY CONTACT POINT:** RUFUS SMITH OR IVETTE MONTALVO 6-4988
Name Telephone

6. **APPROVED BY DIRECTOR:** Rufus Smith, Diversity Programs Manager, M-5 576-4988
Signature Date Telephone

7. As of **04/01/96**, DOE Orders are available on the Internet at <http://www.explorer.doe.gov/>; the Orders will no longer be mailed in printed copy unless you do not have Internet capabilities.

PART C (To be completed by the **DIRECTIVES MANAGEMENT GROUP, AD-440**):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Original signed by Jennifer H. Cusick, AD-440

3/20/97

Name

Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.