

JUN 10 1993

PART A (To be completed by the DIRECTIVES MANAGEMENT GROUP, AD 440):

TO: DIRECTOR, DIVISION OF PRIMARY INTEREST: J. R. Martin, Director, Finance Division, FM-71

NUMBER, TITLE, AND DATE OF DIRECTIVE: DOE 1500.2A CHG¹¹ TRAVEL POLICY AND PROCEDURES, of 4/16/93

The attached directive, which is within your area of functional responsibility, is forwarded for review and necessary action. Complete Part B and forward this form to AD-440 by 6-1-93.

PART B (To be completed by the DIVISION OF PRIMARY INTEREST (DPI)):

1. APPLICABILITY: Is directive applicable to contractor(s)? Check appropriate boxes below:

X No (all Contractors)

___ Yes If yes, whom? ___ MMES ___ MK-Ferguson ___ ORAU ___ SURA

___ Other contractors (list by type)

2. IMPLEMENTATION: Does the Order contain special implementation requirements and/or dates?

No X Yes ___ If yes, describe:

3. SUMMARY OF SIGNIFICANT PROVISIONS OR CHANGES AND IMPACT:

SEE ATTACHMENT

4. OAK RIDGE IMPLEMENTATION GUIDANCE: Is new ORIG or revision required? Yes X No ___

If yes, target date for submission of draft ORIG to AD-440 is SEE ATTACHMENT.

5. IDENTIFY CONTACT POINT: LYNDA VINYARD 576-1697

Name

Telephone

6. APPROVED BY DIRECTOR: J. R. Martin, Director, FM-71 6/1/93 576-0770

Signature

Date

Telephone

PART C (To be completed by the DIRECTIVES MANAGEMENT GROUP, AD-440):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Jennifer H. Cusick, AD-440
Name

6/1/93
Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.