

# DIRECTIVES CONTROL FORM - DOE FINAL DIRECTIVE

**PART A** (To be completed by the **DIRECTIVES MANAGEMENT GROUP, AD-440**):

TO: **DIRECTOR, DIVISION OF PRIMARY INTEREST:** Patricia Howse-Smith, Director, Human Resources Division, AD-44

**NUMBER, TITLE, AND DATE OF DIRECTIVE:** DOE N 251.50, CANCELLATION OF DIRECTIVES, of 11/05/2002

The attached directive, which is within your area of functional responsibility, is forwarded for review and necessary action. Complete Part B and forward this form to AD-440 by 11/22/2002.

**PART B** (To be completed by the **DIVISION OF PRIMARY INTEREST (DPI)**):

1. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:**  
(Check Appropriate Boxes)

No (all contractors)

Yes If yes, whom?  Bechtel Jacobs Co.  BWXT Y-12  ORAU  UT-Battelle  SURA

Other contractors (list by type)

*Many ORO Contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.*

2. **IMPLEMENTATION:** Does the Directive contain special implementation requirements and/or dates?

No  Yes If yes, describe:

3. **SIGNIFICANT PROVISIONS :** Are there any significant changes or impact?  No  Yes If yes, describe.  
This Order cancels DOE 3450.1B, INCENTIVE AWARDS and DOE 3710.1A, LABOR-MANAGEMENT PROGRAM FOR FEDERAL EMPLOYEES. Cancellation of DOE 3450.1B, includes the awards scale used for tangible and non-tangible Special Act Awards. ORO will need to adopt this scale as a guide pending development of a revised local Order.

4. **OAK RIDGE OPERATIONS OFFICE DIRECTIVE:** Is a new ORO Directive or revision required? Yes  No

If yes, target date for submission of Draft ORO Directive to AD-440 is May 31, 2003.

5. **IDENTIFY CONTACT POINT:** Melanie Kent 576-0673  
Name Telephone

6. **APPROVED BY DIRECTOR:** Patricia Howse-Smith, Dir., AD-44 12/16/2002 576-0928  
*Original Signed By*  
Signature Date Telephone

7. *DOE Directives are available on the Internet at <http://www.directives.doe.gov/>. Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.*

**PART C** (To be completed by the **DIRECTIVES MANAGEMENT GROUP (DMG)**):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Wayne H. Albaugh 12/30/2002  
*Original Signed By*  
Name Date

INSTRUCTIONS TO ADDRESSEES: **THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.**  
(Revised 01/14/2002)