

DIRECTIVES CONTROL FORM - OR FINAL DIRECTIVE

PART A (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** **ORIG 5480.10A, CONTRACTOR INDUSTRIAL HYGIENE PROGRAM**
2. **PURPOSE OF TRANSMITTAL:** ___ New Directive Revised Directive ___ Page Change
3. **APPLICABILITY:** Is directive applicable to contractor(s)? Check appropriate boxes below:
- ___ No (all contractors)
- Yes If yes, whom? MMES MK-Ferguson ORAU SURA
- Other contractors (list by type)
All other contractors performing work for the Oak Ridge
Field Office as specified in their contract.
4. **SUMMARY OF SIGNIFICANT PROVISIONS OR CHANGES:**

5. **CONTACT POINT:** Jeffrey C. Treadway Safety and Health Division 576-1853
Name Organization Telephone

PART B (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
OR 5480.10	2-25-86	OR Control Form	12-2-92
		ORIG 5480.10A	12-2-92

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

Jennifer H. Cusick, AD-440 12/2/92
Management Analyst, AD-440 Signature Date

U.S. Department of Energy

IMPLEMENTATION GUIDANCE

OAK RIDGE FIELD OFFICE

ORIG 5480.10A

12-2-92

SUBJECT: CONTRACTOR INDUSTRIAL HYGIENE PROGRAM

1. PURPOSE. This Oak Ridge Implementation Guide (ORIG) correlates to DOE 5480.10 by assigning responsibility and accountability and providing administrative and contractual guidance to DOE Oak Ridge Field Office (OR) and its contractors. Nothing in this issuance changes any requirements contained in any DOE Order.
2. CANCELLATION. This issuance cancels and replaces OR 5480.10, CONTRACTOR INDUSTRIAL HYGIENE PROGRAM, of 2-25-86.
3. APPLICABILITY. The provisions of this ORIG apply to Principal Staff and OR contractors as provided by law and/or contract and as implemented by the appropriate Contracting Officer (CO) or Contracting Officers' Representative (COR).
4. REFERENCES.
 - a. OR 13XX.1C, APPRAISAL OF CONTRACTOR PERFORMANCE.
 - b. OR 5480.4, ENVIRONMENTAL PROTECTION, SAFETY, AND HEALTH PROTECTION STANDARDS.
 - c. OR 5482.1A, ENVIRONMENT, SAFETY, AND HEALTH APPRAISAL PROGRAM.
5. DEFINITION. None.
6. RESPONSIBILITIES - FEDERAL.
 - a. Assistant Manager for Environment, Safety, and Quality (AMESQ) performs those tasks identified in DOE 5480.10, paragraph 8c(2), (3), and (5).
 - b. Director, Safety and Health Division:
 - (1) Performs appraisals and other requested oversight in support of OR line organizations and the OR Office of Self-Assessment.

DISTRIBUTION: OR and Contractors

INITIATED BY: Safety and Health
Division

(2) At the request of the COR, provides technical assistance on industrial hygiene matters to the site offices.

c. Contracting Officers/Contracting Officers' Representatives ensure that OR contractors comply with the intent and requirements of DOE 5480.10 and this ORIG. Perform those tasks identified in DOE 5480.10, subparagraphs 8c(1) and (4).

7. RESPONSIBILITIES - CONTRACTORS.

a. Comply with the requirements of DOE 5480.10, paragraph 9, and this ORIG.

b. Develop corrective action plans in response to appraisals of the industrial hygiene program and forward them to the CO and the COR.

c. Provide quarterly status reports regarding implementation of appraisal recommendations to the CO and the COR.

d. Comply with the substantive public health and sanitation requirements of the State within which they are located in the operation of food service facilities and potable water supply systems.

8. PROCEDURES. None.

9. RECORDS. The following records will be generated under this ORIG and will be maintained and disposed of in accordance with the DOE Records Management Program:

a. Contractor Industrial Hygiene Program Appraisal Report.

b. Contractor Corrective Action Plan.

c. Contractor Quarterly Status Reports.

10. ATTACHMENTS. None.

Original Signed By

Daniel H. Wilken
Assistant Manager
for Administration