

# DOE/ORO CONTROL FORM - ORO FINAL DIRECTIVE

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**PART A** (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** ORO O 530, Revision 4, ACCOUNTING
2. **PURPOSE OF TRANSMITTAL:**  New Directive  Revised Directive
3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)

No (all contractors)

Yes If yes, whom?  Bechtel Jacobs Co.  ORAU  UT-Battelle

Other contractors (list by type)

### SEE INDIVIDUAL CHAPTERS

*Many ORO contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.*

4. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impact?  
 No  Yes If yes, describe: This revision transmits the cancellation of Chapter IV, Change 2, TIME AND ATTENDANCE REPORTING, in the 530 Series.

5. **CONTACT POINT:** SEE INDIVIDUAL CHAPTERS

Name	Organization	Telephone
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**PART B** (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
ORO Control Form	03/19/2003	ORO Control Form	02/17/2004
ORO O 530, Revision 3	03/19/2003	ORO O 530, Revision 4	02/17/2004

*ORO Directives are available on the ORO Directives Management Home Page at [http://www.ornl.gov/doe\\_oro\\_dmg/oro\\_dir.htm](http://www.ornl.gov/doe_oro_dmg/oro_dir.htm). The ORO Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.*

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

*Original Signed By*  
Wayne H. Albaugh 02/17/2004

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Signature: DMG Team Leader, AD-440 Date

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**INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED**

Rev. 01/10/2003

# U.S. Department of Energy

Oak Ridge Operations

## ORDER

ORO O 530  
Revision 4

DATE: 02/17/2004

### SUBJECT: ACCOUNTING

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1. PURPOSE. This Directive provides detailed requirements for Oak Ridge Operations (ORO) activities under the 530 Series, ACCOUNTING, by assigning responsibility and accountability and providing administrative and/or contractual guidance to ORO and its contractors.
2. CANCELLATION: This revision cancels and replaces ORO O 530, Revision 3, ACCOUNTING, dated March 19, 2003.
3. SIGNIFICANT CHANGES. This Directive incorporates as Chapters in the 530 Series the current ORO Directives identified in Paragraph 4 below.
4. SUMMARY.
  - a. This revision to ORO O 530 cancels the following Chapter:
    - (1) Chapter IV, Change 2, TIME AND ATTENDANCE REPORTING, dated September 11, 2002.
  - b. The following Chapters, previously issued, remain in effect:
    - (1) Chapter I, Change 3, COLLECTION FROM CURRENT AND FORMER EMPLOYEES FOR INDEBTEDNESS TO THE UNITED STATES, dated April 2, 2002.
    - (2) Chapter II, Change 3, PROCESSING GARNISHMENT ORDERS FOR CHILD SUPPORT AND/OR ALIMONY, dated October 11, 2002.
    - (3) Chapter III, Change 4, ACCOUNTING, dated February 4, 2003.

For information on applicability and assignment of responsibility, refer to these individual Chapters.

4. CONTRACTOR REQUIREMENTS DOCUMENT. For contractor requirements, refer to the attachments to the Chapters listed in Paragraph 4 above.

*Original Signed By*

Wayne H. Albaugh, Team Leader  
Directives Management Group

**TABLE OF CONTENTS**

**CHAPTER I – COLLECTION FROM CURRENT AND FORMER EMPLOYEES FOR INDEBTEDNESS TO THE UNITED STATES (correlates to DOE 2200.2B)**

**CHAPTER II – PROCESSING GARNISHMENT ORDERS FOR CHILD SUPPORT AND/OR ALIMONY (correlates to DOE 2200.11, Change 1)**

**CHAPTER III – ACCOUNTING (correlates to DOE O 534.1B)**

**CHAPTER IV – RESERVED**