

# DIRECTIVES CONTROL FORM - ORO O FINAL DIRECTIVE

**PART A** (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** **ORO O 470, Chapter VIII, Chg. 1, PROTECTIVE FORCE PROGRAM**
2. **PURPOSE OF TRANSMITTAL:**  New Directive  Revised Directive  Page Change
3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)
- No (all contractors)
- Yes If yes, whom?  LMES  LMER  ORAU  SURA  
 Bechtel Jacobs Company
- Other contractors (list by type)

*Many ORO contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.*

4. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impact?  
 No  Yes If yes, describe: This ORO Chapter is part of the ORO sunset review process. Changes to this Chapter include editorial revisions to indicate the correct number of the correlating DOE Order (DOE 5632.7A) and to modify the language in paragraph 4 and the Contractor Requirements Document to revise Federal responsibilities for flowdown of pass-through requirements. In addition, reference to DOE M 473.2-1 has been added to paragraph 6.
5. **CONTACT POINT:** Carolyn Fuller Safeguards and Security Division, DP-82 576-0919  
Name Organization Telephone

**PART B** (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
ORO O 470, Chapter VIII	05/15/1996	ORO O Control Form	09/28/1998
Pages VIII-1 through VIII-3		ORO O 470, Chapter VIII, Chg. 1, Pages VIII-1 through VIII-3	09/28/1998

*ORO Orders are available on the ORO Directives Management Home Page  
[[http://www.ornl.gov/doe\\_oro\\_dmg/orchklst.htm](http://www.ornl.gov/doe_oro_dmg/orchklst.htm)] within 5-10 working days after receipt of this Control Form.  
The ORO Orders will no longer be mailed in printed copy unless you do not have Internet capabilities.*

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

Original signed by  
Jennifer H. Cusick, AD-440 09/28/1998  
Signature Management Analyst, AD-440 Date

**INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED**  
Rev. 08/04/1998

# U.S. Department of Energy

Oak Ridge Operations

ORO O 470  
Chapter VIII  
Chg. 1

Date: 09/28/1998

SUBJECT: **PROTECTIVE FORCE PROGRAM**

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1. PURPOSE. This Chapter correlates to DOE 5632.7A, PROTECTIVE FORCE PROGRAM, dated April 13, 1994, and any subsequent revisions, by assigning responsibility and accountability and providing administrative and/or contractual guidance to Oak Ridge Operations (ORO), Office of Scientific and Technical Information (OSTI) and their contractors. Nothing in this issuance changes any requirements contained in any DOE Order.
2. CANCELLATION. This Chapter cancels and replaces ORO O 470, Chapter VIII, PROTECTIVE FORCE PROGRAM, dated May 15, 1996.
3. APPLICABILITY. The provisions of this Chapter apply to ORO and OSTI Principal Staff, management & operating contractors, and other contractors and subcontractor protective forces as provided by law and/or contract and as implemented by the appropriate Contracting Officer's Representatives.
4. RESPONSIBILITIES. Many ORO contractors have developed Standards/Requirements Identification Documents (S/RIDs) or Work Smart Standards (WSS) sets that may not include requirements referenced or included in DOE 5632.7A or this Chapter. Interpretation and performance of Federal responsibilities outlined below must take into account the approved standards set or contract for each particular contractor and must not be deemed to add any requirement to the approved set or contract.
  - a. Assistant Manager for Resource Management, OSTI, ensures compliance with the program requirements of DOE 5632.7A and the provisions of this Chapter at OSTI.
  - b. Director, Safeguards and Security Division.
    - (1) Performs those tasks identified in DOE 5632.7A, subparagraphs 7a and 7e(1)-(5).
    - (2) Develops and implements any plans or Memoranda of Agreement that require participation of local, state, and Federal law enforcement
  - c. Principal Staff, under whose supervision procurement requests are initiated, perform those tasks identified in DOE 5632.7A, subparagraph 7e(6).
5. REQUIREMENTS AND PROCEDURES. None.

6. REFERENCES.

DOE M 473.2-1, FIREARMS QUALIFICATION COURSES MANUAL, dated July 8, 1997, which defines the required courses of fire for authorized firearms in order to ensure the uniform qualification and requalification of DOE Federal Officers and Security Police Officers by certified Federal and contractor firearms instructors.

7. DEFINITIONS. None.

8. CONTRACTOR REQUIREMENTS DOCUMENT. See Contractor Requirements Document, Attachment 1 of this Chapter.

9. ATTACHMENTS.

Attachment 1 - Contractor Requirements Document.

**CONTRACTOR REQUIREMENTS DOCUMENT**

Contractors that are identified in paragraph 3 of this Chapter will accomplish the following, to the extent set forth in their contract:

Develop and implement a protective force program that is consistent with DOE policy (paragraph 6) and program requirements (paragraphs 8-10 and Chapters I-VII) of DOE 5632.7A.