

ORO CONTROL FORM - FINAL DIRECTIVE

PART A (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** **ORO O 440, Chapter II, Change 5, AVIATION MANAGEMENT AND SAFETY**

2. **PURPOSE OF TRANSMITTAL:** New Directive Revised Directive

3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)

No (all contractors)

Yes If yes, whom? Bechtel Jacobs Co. ORAU UT-Battelle ISOTEK (Bldg. 3019, ORNL)

Other contractors (list by type)

Many ORO contractors have approved Standards/Requirements Identification Documents (S/RIDs) or Work Smart Standards (WSS) Sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

4. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impacts? No Yes
If yes, describe: This ORO Chapter is part of the ORO sunset review process. Changes to this Chapter include
(1) reflect change to Paragraph 3 to add statement regarding Y-12 Site Office applicability;
(2) update correlating DOE Directive; and (3) delete sentences 4b(3) and 4e.

5. **CONTACT POINT:** Dana M. Willaford Safety and Health Division, SE-33 576-5338
Name Organization Telephone

PART B (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
ORO Control Form	06/04/2002	ORO Control Form	07/29/2004
ORO O 440, Ch. II, Chg. 4	06/04/2002	ORO O 440, Ch. II, Chg. 5	07/29/2004

ORO Directives are available on the ORO Directives Management Group Home Page at http://www.ornl.gov/doe/doe_oro_dmg/oro_dir.htm. The ORO Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

Original Signed By
Wayne H. Albaugh 07/29/2004
Signature: DMG Team Leader, AD-440 Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED

Rev. 11/06/2003

U.S. Department of Energy

Oak Ridge Operations

ORO O 440
Chapter II
Change 5

DATE: 07/29/2004

SUBJECT: AVIATION MANAGEMENT AND SAFETY

1. PURPOSE. This Chapter correlates to DOE O 440.2B, AVIATION MANAGEMENT AND SAFETY, dated November 27, 2002, by assigning responsibility and accountability and providing administrative and/or contractual guidance to Oak Ridge Operations (ORO) and the National Nuclear Security Administration Y-12 Site Office (YSO). Nothing in this issuance changes any requirements contained in any Department of Energy (DOE) Directive.
2. CANCELLATION. This Chapter cancels and replaces ORO O 440, Chapter II, Change 4, AVIATION SAFETY, dated June 4, 2002.
3. APPLICABILITY. The provisions of this Chapter apply to ORO and YSO Principal Staff. It applies to contractors to the extent the Contractor Requirements Document attached to DOE Order 440.2B is included in their contract. References to the YSO are to clarify the interface between ORO and YSO and are not intended to indicate direction to YSO by ORO. This guidance does not assign responsibility or authority for the YSO to ORO.
4. RESPONSIBILITIES.
 - a. Director, Nuclear Safety Division.
 - (1) Appoints the collateral duty Aviation Program Manager and Aviation Safety Officer, who is responsible for ORO aviation functions.
 - (2) Performs those tasks identified in DOE O 440.2B, subparagraphs 5j and 5k.
 - (3) Provides technical support to YSO as requested.
 - b. Director, Technical Services Division, YSO.
 - (1) Appoints the collateral duty Aviation Program Manager and Aviation Safety Officer, who is responsible for YSO aviation functions.
 - (2) Performs those tasks identified in DOE O 440.2B, subparagraphs 5j and 5k.
 - c. Office of Chief Counsel. Performs those functions in DOE O 440.2B, subparagraph 5h.

- d. Assistant Manager/Chief Financial Officer, ORO. Performs those functions in DOE O 440.2B, subparagraph 5g.
 - e. Director, Administration Division, YSO. Performs those functions in DOE O 440.2B, subparagraphs 5g and 5m.
 - f. Procurement and Contracts Division, ORO. Performs those functions in DOE O 440.2B, subparagraph 5m.
- 5. REQUIREMENTS AND PROCEDURES. None.
 - 6. REFERENCES. None.
 - 7. DEFINITIONS. None.
 - 8. CONTRACTOR REQUIREMENTS DOCUMENT. None.
 - 9. ATTACHMENTS. None.