

DIRECTIVES CONTROL FORM - ORO FINAL DIRECTIVE

PART A (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** **ORO O 440, Chapter II, Change 4, AVIATION MANAGEMENT AND SAFETY**
2. **PURPOSE OF TRANSMITTAL:** New Directive Revised Directive
3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)
 No (all contractors)
 Yes If yes, whom? Bechtel Jacobs Co. BWXT Y-12 ORAU UT-Battelle SURA
 Other contractors (list by type)

Many ORO contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

1. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impact?
 No Yes If yes, describe: This ORO chapter is part of the ORO sunset review process. Changes to this chapter include revisions to indicate (1) change title of the chapter, and (2) update Responsibilities.
2. **CONTACT POINT:**

<u>Doug Stancell</u>	<u>Nuclear Safety Division, SE-33</u>	<u>576-9214</u>
Name	Organization	Telephone

PART B (To be completed by the Directives Management Group (DMG)):

3. **FILING INSTRUCTIONS:**

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
ORO Control Form	09/13/2001	ORO Control Form	06/04/2002
ORO O 440, Chapter II, Chg. 3, Pages II-1 thru II-2	09/13/2001	ORO O 440, Chapter II, Chg. 4, Pages II-1 thru II-2	06/04/2002

ORO Directives are available on the ORO Directives Management Home Page at http://www.ornl.gov/doe_oro_dmg/oro_dir.htm. The ORO Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.

4. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

Original Signed By
Wayne H. Albaugh 06/04/2002
Signature: DMG Team Leader, AD-440 Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED

Rev. 01/30/2002

U.S. Department of Energy

Oak Ridge Operations

ORO O 440 Chapter II Chg. 4

DATE: 06/04/2002

SUBJECT: AVIATION MANAGEMENT AND SAFETY

1. PURPOSE. This chapter correlates to DOE O 440.2A, AVIATION MANAGEMENT AND SAFETY, dated March 8, 2002, by assigning responsibility and accountability and providing administrative and/or contractual guidance to Oak Ridge Operations (ORO) and the National Nuclear Security Administration Y-12 Site Office (YSO). Nothing in this issuance changes any requirements contained in any Department of Energy (DOE) directive.
2. CANCELLATION. This chapter cancels and replaces ORO O 440, Chapter II, Change 3, AVIATION SAFETY, dated September 13, 2001.
3. APPLICABILITY. The provisions of this chapter apply to ORO and YSO Principal Staff. It applies to contractors to the extent the Contractor Requirements Document attached to DOE Order 440.2A is included in their contract.
4. RESPONSIBILITIES.
 - a. Director, Nuclear Safety Division.
 - (1) Appoints the collateral duty Aviation Program Manager and Aviation Safety Officer, who is responsible for ORO aviation functions.
 - (2) Performs those tasks identified in DOE O 440.2A, subparagraphs 5j and 5k.
 - (3) Provides technical support to YSO as requested.
 - b. Director, Technical Division, YSO.
 - (1) Appoints the collateral duty Aviation Program Manager and Aviation Safety Officer, who is responsible for ORO aviation functions.
 - (2) Performs those tasks identified in DOE O 440.2A, subparagraphs 5j and 5k.
 - (3) Develops the plans as provided in DOE O 440.2A, subparagraph 4m.
 - c. Office of Chief Counsel, performs those functions in DOE O 440.2A, subparagraph 5h.
 - d. Assistant Manager/Chief Financial Officer, ORO, performs those functions in DOE O 440.2A, subparagraphs 4n and 5g.
 - e. Director, Assessment and Emergency Management Division, develops the plans as provided in DOE O 440.2A, subparagraph 4m.

- f. Director, Business Management Division, YSO, performs those functions in DOE O 440.2A, subparagraphs 4n and 5g.
 - g. Procurement and Contracts Division, ORO, performs those functions in DOE O 440.2A, subparagraph 5m.
5. REQUIREMENTS AND PROCEDURES. None.
 6. REFERENCES. None.
 7. DEFINITIONS. None.
 8. CONTRACTOR REQUIREMENTS DOCUMENT. None.
 9. ATTACHMENTS. None.