

DIRECTIVES CONTROL FORM - ORO FINAL DIRECTIVE

PART A (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** **ORO O 360, Rev. 3, EMPLOYEE EDUCATION AND TRAINING**

2. **PURPOSE OF TRANSMITTAL:** New Directive Revised Directive

3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)

No (all contractors)

Yes If yes, whom? Bechtel Jacobs Co. BWXT Y-12 ORAU UT-Battelle SURA

Other contractors (list by type)

SEE INDIVIDUAL CHAPTERS

Many ORO contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

4. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impact?

No Yes If yes, describe: This revision transmits sunset review changes to Chapters I and II in the 360 series (Chapter I, Change 2, and Chapter II, Change 3).

5. **CONTACT POINT:** SEE INDIVIDUAL CHAPTERS

Name

Organization

Telephone

PART B (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
ORO Control Form	02/24/2000	ORO Control Form	04/30/2002
ORO O 360, Rev. 2, Pages 1 and i	02/24/2000	ORO O 360, Rev. 3, Pages 1 and i	04/30/2002

ORO Directives are available on the ORO Directives Management Home Page at http://www.ornl.gov/doe_oro_dmg/oro_dir.htm. The ORO Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

Original Signed By
Wayne H. Albaugh
Signature: DMG Team Leader, AD-440
Date: 04/30/2002

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED

Rev. 01/30/2002

U.S. Department of Energy

Oak Ridge Operations

ORDER

ORO O 360

Rev. 3

DATE: 04/30/2002

SUBJECT: EMPLOYEE EDUCATION AND TRAINING

1. PURPOSE. This Order provides detailed requirements for the Oak Ridge Operations (ORO) activities under Series 360, Employee Education and Training, by assigning responsibility and accountability and providing administrative and/or contractual guidance to ORO and its contractors and the Office of Scientific and Technical Information (OSTI).
2. SIGNIFICANT CHANGES. This Order incorporates as chapters in the 360 Series the current Oak Ridge directives identified in paragraph 3 below.
3. SUMMARY.

This document transmits the following sunset review changes:

- a. Chapter I, Change 2, FEDERAL EMPLOYEE TRAINING, dated 04/30/2002, which cancels and replaces Chapter I, Change 1, TRAINING, dated February 9, 1999.
- b. Chapter II, Change 3, PERSONNEL SELECTION, QUALIFICATION, AND TRAINING REQUIREMENTS FOR DOE NUCLEAR FACILITIES, dated 04/30/2002, which cancels and replaces Chapter II, Change 2, PERSONNEL SELECTION, QUALIFICATION, AND TRAINING REQUIREMENTS FOR DOE NUCLEAR FACILITIES, dated October 5, 1998.

For information on applicability and assignment of responsibility, refer to these individual chapters.

4. CONTRACTOR REQUIREMENTS DOCUMENT. For contractor requirements, refer to the attachment for Chapter II, Change 3.

Wayne H. Albaugh, Team Leader
Directives Management Group

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**CHAPTER II - PERSONNEL SELECTION, QUALIFICATION, AND TRAINING
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