

# DIRECTIVES CONTROL FORM - ORO O FINAL DIRECTIVE

**PART A** (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** **ORO O 360, Rev. 2, EMPLOYEE EDUCATION AND TRAINING**
2. **PURPOSE OF TRANSMITTAL:**  New Directive  Revised Directive  Page Change
3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)
- No (all contractors)
- Yes If yes, whom?  LMES  LMER  ORAU  SURA  
 Bechtel Jacobs Company
- Other contractors (list by type)

## SEE INDIVIDUAL CHAPTERS

*Many ORO contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.*

4. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impact?  
 No  Yes If yes, describe: This revision transmits sunset review changes to Chapters I and II in the 360 series (Chapter I, Chg. 1, and Chapter II, Chg. 2).
5. **CONTACT POINT:** SEE INDIVIDUAL CHAPTERS
- | Name | Organization | Telephone |
|------|--------------|-----------|
|------|--------------|-----------|

**PART B** (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**
- | <u>Remove</u>                       | <u>Dated</u> | <u>Insert</u>   | <u>Dated</u>             |
|-------------------------------------|--------------|---|--------------------------|
| ORO O 360, Rev. 1,<br>Pages 1 and i | 09/30/1996   | ORO O Control Form<br>ORO O 360, Rev. 2,<br>Pages 1 and i | 02/24/2000<br>02/24/2000 |

*ORO Orders are available on the ORO Directives Management Home Page at [http://www.ornl.gov/doe\\_oro\\_dmg/orchklst.htm](http://www.ornl.gov/doe_oro_dmg/orchklst.htm). The ORO Orders will no longer be mailed in printed copy unless you do not have Internet capabilities.*

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

*Original signed by*  
Kenneth W. Warden, AD-440 02/24/2000  
Signature Management Analyst, AD-440 Date

**INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED**  
Rev. 11/30/1999

# U.S. Department of Energy

Oak Ridge Operations

## ORDER

ORO O 360  
Rev. 2

DATE: 02/24/2000

### SUBJECT: EMPLOYEE EDUCATION AND TRAINING

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1. PURPOSE. This Order provides detailed requirements for the Oak Ridge Operations (ORO) activities under Series 360, Employee Education and Training, by assigning responsibility and accountability and providing administrative and/or contractual guidance to ORO and its contractors.
2. SIGNIFICANT CHANGES. This Order incorporates as Chapters in the 360 Series the current Oak Ridge Directives identified in paragraph 3 below.
3. SUMMARY.

This document transmits the following sunset review changes:

- a. Chapter I, Chg. 1, TRAINING, dated February 9, 1999, which cancels and replaces Chapter I, same title, dated September 30, 1996.
- b. Chapter II, Chg. 2, PERSONNEL SELECTION, QUALIFICATION, AND TRAINING REQUIREMENTS FOR DOE NUCLEAR FACILITIES, dated October 5, 1998, which cancels and replaces Chapter II, Chg. 1, same title, dated March 31, 1998.

For information on applicability and assignment of responsibility, refer to these individual chapters.

4. CONTRACTOR REQUIREMENTS DOCUMENT. For contractor requirements, refer to the attachments to the Chapters listed in paragraph 3 above.

*Original signed by*

Daniel H. Wilken  
Assistant Manager  
for Administration

**TABLE OF CONTENTS**

Page

**CHAPTER I - TRAINING (correlates to DOE O 360.1)**

1.	Purpose .....	I-1
2.	Cancellation .....	I-1
3.	Applicability .....	I-1
4.	Responsibilities .....	I-1
5.	Requirements and Procedures .....	I-2
6.	References .....	I-7
7.	Definitions .....	I-8
8.	Contractor Requirements Document .....	I-8
9.	Attachments .....	I-8
	a. Attachment 1 .....	I-9
	b. Attachment 2 .....	I-11
	c. Attachment 3 .....	I-13

**CHAPTER II - PERSONNEL SELECTION, QUALIFICATION, AND TRAINING REQUIREMENTS FOR DOE NUCLEAR FACILITIES (correlates to DOE 5480.20A)**

1.	Purpose .....	II-1
2.	Cancellation .....	II-1
3.	Applicability .....	II-1
4.	Responsibilities .....	II-1
5.	Requirements and Procedures .....	II-2
6.	References .....	II-2
7.	Definitions .....	II-2
8.	Contractor Requirements Document .....	II-2
9.	Attachments .....	II-2
	Attachment 1 .....	II-3