

CONTROL FORM FOR DOE/ORO DIRECTIVE

PART A (To be completed by the ORO DIRECTIVES MANAGEMENT GROUP, AD-440):

1. DIRECTIVE NUMBER, TITLE, AND DATE:

ORO O 360, CHAPTER II, CHANGE 6, PERSONNEL SELECTION, QUALIFICATION, AND TRAINING REQUIREMENTS FOR DOE NUCLEAR FACILITIES, dated 04/30/2008

2. PURPOSE OF TRANSMITTAL: ___ New Directive Revised Directive ___ Revised Control Form

3. DOES THIS DIRECTIVE CANCEL OR EXTEND ANY OTHER DIRECTIVES? Yes ___ No
If "Yes," list what action (cancel or extend) and list the Directive(s) number(s), title(s), and date(s):

This Directive cancels and replaces ORO O 360, Chapter II, Change 5, PERSONNEL SELECTION, QUALIFICATION, AND TRAINING REQUIREMENTS FOR DOE NUCLEAR FACILITIES, dated 05/22/2006.

The attached Directive is forwarded for review and action. Complete Part B and forward a completed hard copy of this form to ORO DMG, AD-440, by **05/14/2008**.

PART B (To be completed by the DIVISION OF PRIMARY INTEREST [DPI]):

COMPLETE FOR DOE DIRECTIVES ONLY:

4. SUPPLEMENTAL ORO DIRECTIVE REQUIRED?

Is a new or revised supplemental ORO Directive required? ___ Yes ___ No

If "Yes," target date for submission of supplemental ORO Directive is _____.

COMPLETE FOR BOTH DOE AND ORO DIRECTIVES:

5. CONTRACTOR APPLICABILITY.

Does this Directive affect the work performed by ORO Contractors? Yes ___ No

If "Yes," whom? Bechtel Jacobs Company LLC ORAU

UT-Battelle, LLC ISOTEK (Bldg. 3019, ORNL)

EnergX ___ Wackenhut (WSI)

___ Other Contractors (list by name) ___ Protection Strategies Inc. (PSI)

6. SUBJECT MATTER EXPERT: Butch Brant Human Capital Assessment Group, AD-443
Name Organization

Original Signed By

7. APPROVED BY: W. J. Vosburg, Team Leader Human Capital Assessment Group, AD-443 04/30/2008
Signature Organization Date

PART C (To be completed by the ORO DIRECTIVES MANAGEMENT GROUP, AD-440):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Original Signed By

Wayne H. Albaugh

04/30/2008

DMG Team Leader, AD-440

Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED. (Revised 02/10/2006)

U.S. Department of Energy

Oak Ridge Office

ORO O 360
Chapter II
Change 6

DATE: 04/30/2008

SUBJECT: PERSONNEL SELECTION, QUALIFICATION, AND TRAINING REQUIREMENTS FOR DOE NUCLEAR FACILITIES

1. PURPOSE. This Chapter correlates to DOE O 5480.20A, Change 1, PERSONNEL SELECTION, QUALIFICATION, AND TRAINING REQUIREMENTS FOR DOE NUCLEAR FACILITIES, dated July 12, 2001, by assigning responsibility and accountability and providing administrative and/or contractual guidance to Oak Ridge Office (ORO) and its contractors. Nothing in this issuance changes any requirements contained in any DOE Directive.
2. CANCELLATION. This Chapter cancels and replaces ORO O 360, Chapter II, Change 5, PERSONNEL SELECTION, QUALIFICATION, AND TRAINING REQUIREMENTS FOR DOE NUCLEAR FACILITIES, dated May 22, 2006.
3. APPLICABILITY. The provisions of this Chapter apply to ORO Principal Staff and to contractors to the extent set forth in their contracts.
4. RESPONSIBILITIES. None.
 - a. Manager, ORO. Performs those tasks identified in DOE O 5480.20A, Change 1, subparagraph 7c.
 - b. Team Leader, Human Capital Assessment Group (HCAG).
 - (1) Performs those tasks identified in DOE O 5480.20A, Change 1, subparagraph 7c.
 - (2) Provides technical advice and assistance to Contracting Officer's Representatives in their performance of tasks identified in Paragraph 4c below.
 - (3) Performs periodic systematic evaluations of training and qualification programs using DOE-STD-1070-94 and provides support to line management in the oversight of nuclear facility personnel training and qualification activities.
 - (4) Reviews and concurs in each Training Implementation Matrix (or similar training document) for nuclear facilities, and forwards to the Manager, ORO, for appropriate action.

c. Contracting Officer's Representatives.

- (1) Based upon technical advice and assistance from HCAG, perform those tasks identified in DOE O 5480.20A, Change 1, subparagraph 7c, to the extent those requirements are included in a contract.
- (2) Identify and approve those facilities which are "operable nuclear facilities" within ORO, and provide the information to HCAG.
- (3) Notify HCAG of any changes in status of facilities identified as being subject to this Chapter and identify new facilities that are constructed or are proposed to become operational which are subject to this Chapter.

5. REQUIREMENTS AND PROCEDURES. None.

6. REFERENCES.

- a. DOE O 226.1A, IMPLEMENTATION OF DEPARTMENT OF ENERGY OVERSIGHT POLICY, dated July 31, 2007.
- b. DOE-STD-1070-94, GUIDELINES FOR EVALUATION OF NUCLEAR FACILITY TRAINING PROGRAMS, dated June 1994. (Reaffirmation memorandum, dated April 1999)

7. DEFINITIONS. None.

8. CONTRACTOR REQUIREMENTS DOCUMENT. See Contractor Requirements Document, Attachment 1 of this Chapter.

9. ATTACHMENTS.

Attachment 1 - Contractor Requirements Document.

CONTRACTOR REQUIREMENTS DOCUMENT

Contractors that are identified in Paragraph 3 of this Chapter will accomplish the following, to the extent that these requirements are included in their contracts:

- a. Comply with all applicable provisions of DOE O 5480.20A, Change 1, specifically paragraphs 5, POLICY AND OBJECTIVES and 8, IMPLEMENTATION; Attachment 1, CONTRACTOR REQUIREMENTS DOCUMENT; Chapters I-IV; and the provisions of this Chapter.
- b. Perform periodic systematic evaluations of training and qualification programs using DOE-STD-1070-94 at a frequency sufficient to ensure each nuclear facility on the contractor's site is evaluated at least one time within a three-year period.