

U.S. Department of Energy

Oak Ridge Operations

ORO O 250 Chapter III

DATE: 8-13-96

SUBJECT: OAK RIDGE OPERATIONS TECHNICAL STANDARDS PROGRAM

1. PURPOSE. This Chapter correlates to DOE O 252.1 (formerly DOE 1300.2A), DEPARTMENT OF ENERGY TECHNICAL STANDARDS PROGRAM, dated May 19, 1992, which has now been renumbered in accordance with the new DOE Order Numbering System, as published in DOE M 251.1-1, Change 1, dated December 12, 1995. Nothing within the DOE Order has been changed at this point, but if a new DOE Order is published, it will be numbered in this manner. Until that time, the new number is assigned to the previous DOE Order. This new Oak Ridge Operations (ORO) Chapter assigns responsibility and accountability and provides administrative guidance to ORO. Nothing in this issuance changes any requirements contained in any DOE Order.
2. CANCELLATION. This Chapter cancels and replaces ORIG 1300.2A, OAK RIDGE OPERATIONS (ORO) TECHNICAL STANDARDS PROGRAM, dated May 3, 1996.
3. APPLICABILITY. This Chapter applies to ORO Principal Staff.
4. RESPONSIBILITIES.
 - a. Assistant Manager for Administration signs ORO comments on all proposed standards documents.
 - b. Director, Quality and Facility Safety Division, designates a Standards Co-Manager responsible for performing or ensuring adequate technical review of standards issues.
 - c. Principal Staff, including Contracting Officers' Representatives.
 - (1) Perform those tasks identified in DOE O 252.1, subparagraphs 8f(1), (2), (4), (6), and (8).
 - (2) Forward each completed DOE F 1300.2 to the Directives Management Group (DMG) for submission to Headquarters.
 - (3) Include in procurement request packages for each procurement requiring the application of DOE O 252.1, the identification of the Order and identification of the specific requirements with which a contractor or other awardee is to comply.
 - (4) Ensure that all programs, facilities, and projects under their cognizance comply with the requirements of DOE O 252.1, including those contained in paragraph 9 of that Order.
 - (5) Keep the Standards Co-Manager and the DMG informed of progress and problems on DOE Standards and DOE Limited Standards activities.

d. Leader, Directives Management Group.

- (1) Ensures development and implementation of an ORO program which meets the requirements of DOE O 252.1 and provides advice and assistance to other ORO elements and contractors on the application of this program.
- (2) Performs those tasks identified in DOE O 252.1, subparagraphs 8f(3) and (7).
- (3) Advises the Manager of progress and problems related to DOE and limited standards activities, and prepares correspondence to keep Secretarial Officers informed of such issues.
- (4) Coordinates staff review of proposed standards documents received for field comment, ensuring that all appropriate groups are given an opportunity to comment on such documents. Coordinates resolution of conflicting positions, and consolidates comments for submission to Headquarters.
- (5) Determines ORO distribution needs for standards, maintains a library of approved DOE Standards and DOE Limited Standards for use by all ORO elements, requests standards searches from the Headquarters Standards Office, and obtains copies of nongovernment standards upon request from ORO elements.
- (6) Prepares ad hoc and recurring reports on the ORO standards program.

5. REQUIREMENTS AND PROCEDURES. None.
6. REFERENCES. None.
7. DEFINITIONS. None.
8. CONTRACTOR REQUIREMENTS DOCUMENT. None.
9. ATTACHMENTS. None.