

ORO CONTROL FORM - FINAL DIRECTIVE

PART A (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** **ORO O 230, Revision 4, REPORTING**

2. **PURPOSE OF TRANSMITTAL:** New Directive Revised Directive

3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)

No (all contractors)

Yes If yes, whom? Bechtel Jacobs Co. ORAU UT-Battelle ISOTEK (Bldg. 3019, ORNL)

Other contractors (list by type)

SEE INDIVIDUAL CHAPTERS

Many ORO contractors have approved Standards/Requirements Identification Documents (S/RIDs) or Work Smart Standards (WSS) Sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

4. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impacts? No Yes
If yes, describe: This revision transmits updates to Chapters I, III, and IV.

5. **CONTACT POINT:** SEE INDIVIDUAL CHAPTERS

Name

Organization

Telephone

PART B (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
ORO Control Form	03/19/2003	ORO Control Form	09/20/2004
ORO O 230, Revision 3	03/19/2003	ORO O 230, Revision 4	09/20/2004

ORO Directives are available on the ORO Directives Management Group Home Page at http://www.ornl.gov/doe/doe_oro_dmg/oro_dir.htm. The ORO Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

Original Signed By

Wayne H. Albaugh

09/20/2004

Signature: DMG Team Leader, AD-440

Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED

Rev. 06/14/2004

U.S. Department of Energy

Oak Ridge Operations

ORDER

ORO O 230
Revision 4

DATE: 09/20/2004

SUBJECT: REPORTING

1. PURPOSE. This Directive provides detailed requirements for Oak Ridge Operations (ORO) activities under Series 230, REPORTING, by assigning responsibility and accountability and providing administrative and/or contractual guidance to ORO and its contractors.
2. CANCELLATION. This revision cancels and replaces ORO O 230, Revision 3, REPORTING, dated March 19, 2003.
3. SIGNIFICANT CHANGES. This Directive incorporates as Chapters in the 230 Series the current ORO Directives identified in Paragraph 4 below.
4. SUMMARY.
 - a. This revision to ORO O 230 transmits the following revised Chapters.
 - (1) Chapter I, Change 4, ENVIRONMENT, SAFETY, AND HEALTH PROGRAM FOR OAK RIDGE OPERATIONS, dated July 9, 2004.
 - (2) Chapter III, Change 4 COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION, AND LIABILITY ACT (CERCLA) REQUIREMENTS, dated June 22, 2004.
 - (3) Chapter IV, Change 3, OCCURRENCE REPORTING AND PROCESSING OF OPERATIONS INFORMATION, dated March 26, 2004.
 - b. The following Chapter, previously issued, remains in effect.
 - (1) Chapter II, Change 3, ENVIRONMENT, SAFETY, AND HEALTH REPORTING, dated October 3, 2001.

For information on applicability and assignment of responsibility, refer to these individual Chapters.

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09/20/2004

5. CONTRACTOR REQUIREMENTS DOCUMENT. For contractor requirements, refer to the attachments to the Chapters listed in Paragraph 4 above.

Original Signed By

Wayne H. Albaugh, Team Leader
Directives Management Group

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CHAPTER I – ENVIRONMENT, SAFETY, AND HEALTH PROGRAM FOR OAK RIDGE OPERATIONS

CHAPTER II – ENVIRONMENT, SAFETY, AND HEALTH REPORTING (correlates to DOE O 231.1 and DOE M 231.1-1)

CHAPTER III – COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION, AND LIABILITY ACT

CHAPTER IV – OCCURRENCE REPORTING AND PROCESSING OPERATIONS INFORMATION (correlates to DOE O 231.1A and DOE M 231.1-2)