

# DIRECTIVES CONTROL FORM - ORO O FINAL DIRECTIVE

## PART A (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** **ORO O 230, Chapter III, Chg. 2, COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION, AND LIABILITY ACT (CERCLA) REQUIREMENTS**
2. **PURPOSE OF TRANSMITTAL:**  New Directive  Revised Directive  Page Change
3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)  
 No (all contractors)
- Yes If yes, whom?  LMES  LMER  ORAU  SURA  
 Bechtel Jacobs Company
- Other contractors (list by type) Other contractors involved in environmental restoration activities at DOE-owned or -leased facilities.

*Many ORO contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.*

4. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impact?  
 No  Yes If yes, describe: This ORO Chapter is part of the ORO sunset review process. Changes include minor editorial revisions to indicate the current organizational titles and structures of the ORO ORR Remediation Management Group and Weldon Spring Site Remedial Action Project Group in subparagraphs 4b and 4d; and to reflect the current status of Memorandums of Agreement referenced in subparagraph 4b(6).
5. **CONTACT POINT:** Richard Martin Technical Support Division, SE-32 576-9428  
Name Organization Telephone

## PART B (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**
- | <u>Remove</u>                  | <u>Dated</u> | <u>Insert</u>                                             | <u>Dated</u> |
|--------------------------------|--------------|-----------------------------------------------------------|--------------|
| ORO O 230, Chapter III, Chg. 1 | 03/31/1998   | ORO O Control Form                                        | 11/04/1998   |
| Pages III-1 through III-4      |              | ORO O 230, Chapter III, Chg. 2, Pages III-1 through III-4 | 11/04/1998   |

*ORO Orders are available on the ORO Directives Management Home Page [[http://www.ornl.gov/doe\\_oro\\_dmg/orchklst.htm](http://www.ornl.gov/doe_oro_dmg/orchklst.htm)] within 5-10 working days after receipt of this Control Form. The ORO Orders will no longer be mailed in printed copy unless you do not have Internet capabilities.*

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

Original signed by

Jennifer H. Cusick, AD-440  
Signature Management Analyst, AD-440

11/04/1998  
Date

**INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED**  
Rev. 08/04/1998

# U.S. Department of Energy

Oak Ridge Operations

ORO O 230  
Chapter III  
Chg. 2

DATE: 11/04/1998

## SUBJECT: COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION, AND LIABILITY ACT (CERCLA) REQUIREMENTS

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1. PURPOSE. This Chapter assigns responsibility and accountability and provides administrative and/or contractual guidance to Oak Ridge Operations (ORO) and its contractors. Nothing in this issuance changes any requirements contained in any DOE Order.
2. CANCELLATION. This Chapter cancels and replaces ORO O 230, Chapter III, Chg. 1, COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION, AND LIABILITY ACT (CERCLA) REQUIREMENTS, dated March 31, 1998.
3. APPLICABILITY. The provisions of this Chapter apply to ORO Principal Staff, management and operating contractors, management and integrating contractors, and other contractors involved in environmental cleanup, compliance, and waste management activities at DOE-owned or -leased facilities, as provided by contract.
4. RESPONSIBILITIES. Many ORO contractors have developed Standards/Requirements Identification Documents (S/RIDs) or Work Smart Standards (WSS) sets that may not include requirements referenced or included in related DOE Orders or this Chapter. Interpretation and performance of Federal responsibilities outlined below must take into account the approved standards set for each particular contract and must not be deemed to add any requirements to the approved set.

CERCLA requirements address emergency and nonemergency actions. Emergency actions are those taken immediately in response to a release, while nonemergency actions include removals, both time critical and nontime critical, and remedial activities conducted subsequent to emergency actions, if any. This Chapter applies only to the nonemergency actions. Emergency actions are addressed in ORO O 150, Rev. 1, Chapter I, COMPREHENSIVE EMERGENCY MANAGEMENT SYSTEM, dated September 30, 1996, and any subsequent revisions.

- a. Manager, Emergency Management Program Office, ensures adequate DOE representation and participation on appropriate Regional Response Teams.
- b. Group Leader, ORR Remediation Management Group and Group Leader, Weldon Spring Site Remedial Action Project (WSSRAP) Group.
  - (1) Oversee all ORO response actions for compliance with applicable requirements of CERCLA, as amended, the National Oil and Hazardous Substances Pollution Contingency Plan (NCP), the requirements of this Chapter, and applicable DOE policies, requirements, and procedures. This includes making all required notifications, preparing and submitting all required documents, and integrating the procedural and documentation requirements of CERCLA and the National Environmental Policy Act, wherever practical, in a timely manner.

- (2) Gather information with respect to releases and potentially imminent releases of hazardous substances and maintain an ORO-wide record of all actions taken under this Chapter, CERCLA, as amended, the NCP, and applicable DOE policies, requirements, and procedures related to such releases.
  - (3) Take such actions as deemed necessary to ensure that all ORO personnel responsible for conducting activities under this Chapter have maintained contact with appropriate Environmental Protection Agency (EPA), state, and local officials with regard to the need for and execution of response actions; have obtained all appropriate EPA guidance documents applicable to CERCLA-related steps for which they are responsible; and have received training designed to ensure ORO compliance with applicable CERCLA requirements.
  - (4) Prior to initiation of the remedial action process under CERCLA, as amended, determine with advice from the Assistant Secretary for Environment, Safety, and Health, the cognizant Secretarial Officer, and General Counsel, whether corrective actions carried out under the Resource Conservation and Recovery Act (RCRA) of 1976, Sections 3004(u) or (v) or 3008(h), or under state law are inconsistent with the NCP and may be used to satisfy CERCLA requirements.
  - (5) Request such funds as deemed necessary to ensure that sufficient resources are included in their budgets to complete the DOE CERCLA program.
  - (6) Coordinate the development, implementation, and revision of agreements with other Contracting Officers' Representatives (COR), as applicable, which define the division of responsibilities for CERCLA and the NCP. The agreements will be revised in CY 1999, reviewed every two years thereafter, and revised as necessary.
- c. Principal Staff.
- (1) Review and concur with agreements between COR that contain provisions affecting them.
  - (2) Carry out responsibilities that are assigned to them in agreements between COR.
- d. Contracting Officers' Representatives, other than those identified in subparagraph 4b of this Chapter, will participate in development, implementation, and revision, when necessary, of agreements with the ORR Remediation Management Group and WSSRAP Group which will define the division of responsibilities for implementation of CERCLA and the NCP.
5. REQUIREMENTS AND PROCEDURES. See Paragraph 6 of this Chapter.
6. REFERENCES.

Memorandums of Agreement to be developed in CY 1999 (see subparagraph 4b(6)).

7. DEFINITIONS. None.
8. CONTRACTOR REQUIREMENTS DOCUMENT. See Contractor Requirements Document, Attachment 1 of this Chapter
9. ATTACHMENTS.  
Attachment 1 - Contractor Requirements Document.

**CONTRACTOR REQUIREMENTS DOCUMENT**

Contractors identified in paragraph 3 of this Chapter will establish and maintain programs and management systems that conform to the requirements of CERCLA and the NCP, as directed by the cognizant COR and/or as set forth in their contract.