

U.S. Department of Energy

Oak Ridge Office

ORDER

ORO O 550
Revision 6

DATE: 02/22/2007

SUBJECT: TRAVEL AND TRANSPORTATION

1. PURPOSE. This Directive provides detailed requirements for Oak Ridge Office (ORO) activities under the 550 Series, TRAVEL AND TRANSPORTATION, by assigning responsibility and accountability and providing administrative and/or contractual guidance to ORO and its contractors.
2. CANCELLATION. This revision cancels and replaces ORO O 550, Revision 4, TRAVEL AND TRANSPORTATION, dated May 3, 2006.
3. SIGNIFICANT CHANGES. This Directives incorporates as Chapters in the 550 Series the current Oak Ridge Directives listed in Paragraph 4 below.
4. SUMMARY.
 - a. This revision to ORO O 550 transmits the following revised Chapter.
 - (1) Chapter II, Change 2, FOREIGN TRAVEL AUTHORIZATION, dated January 22, 2007.

For information on applicability and assignment of responsibility, refer to these individual chapters.
5. CONTRACTOR REQUIREMENTS DOCUMENT. For contractor requirements, refer to the Attachments to the Chapters listed in Paragraph 4 above.

Original Signed By

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CHAPTER II - FOREIGN TRAVEL AUTHORIZATION (correlates to DOE O 551.1B)

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