

ORO CONTROL FORM - FINAL DIRECTIVE

PART A (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** **ORO O 350, Revision 4, CONTRACTOR HUMAN RESOURCE PROGRAMS**

2. **PURPOSE OF TRANSMITTAL:** New Directive Revised Directive

3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)

No (all contractors)

Yes If yes, whom? Bechtel Jacobs Co. ORAU UT-Battelle ISOTEK (Bldg. 3019, ORNL)

Other contractors (list by type)

SEE INDIVIDUAL CHAPTERS

Many ORO contractors have approved Standards/Requirements Identification Documents (S/RIDs) or Work Smart Standards (WSS) Sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

4. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impacts? No Yes
If yes, describe: This revision transmits a revised Chapter III.

5. **CONTACT POINT:** SEE INDIVIDUAL CHAPTERS

Name

Organization

Telephone

PART B (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
ORO Control Form	07/30/2002	ORO Control Form	09/20/2004
ORO O 350, Revision 3	07/30/2002	ORO O 350, Revision 4	09/20/2004

ORO Directives are available on the ORO Directives Management Group Home Page at http://www.ornl.gov/doe/doe_oro_dmg/oro_dir.htm. The ORO Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

Original Signed By

Wayne H. Albaugh

Signature: DMG Team Leader, AD-440

09/20/2004

Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED

Rev. 06/14/2004

U.S. Department of Energy

Oak Ridge Operations

ORDER

ORO O 350
Revision 4

DATE: 09/20/2004

SUBJECT: CONTRACTOR HUMAN RESOURCE PROGRAMS

1. PURPOSE. This Directive provides detailed requirements for Oak Ridge Operations (ORO) activities under Series 350, CONTRACTOR HUMAN RESOURCE PROGRAMS, by assigning responsibility and accountability and providing administrative and/or contractual guidance to ORO and its contractors.
2. CANCELLATION. This revision cancels and replaces ORO O 350, Revision 3, CONTRACTOR HUMAN RESOURCE PROGRAMS, dated July 30, 2002.
3. SIGNIFICANT CHANGES. This Directive incorporates as Chapters in the 350 Series the current ORO Directives identified in Paragraph 4 below.
4. SUMMARY.
 - a. This revision to ORO Order 350 transmits the following revised Chapter.
 - (1) Chapter III, Change 3, FEDERAL LABOR STANDARDS, dated January 26, 2004.

For information on applicability and assignment of responsibility, refer to these individual Chapters.

5. CONTRACTOR REQUIREMENTS DOCUMENT. For contractor requirements, refer to the attachments to the Chapters listed in Paragraph 4 above.

Original Signed By

Wayne H. Albaugh, Team Leader
Directives Management Group

TABLE OF CONTENTS

CHAPTER I - RESERVED

CHAPTER II - RESERVED

**CHAPTER III - FEDERAL LABOR STANDARDS (correlates to DOE O 350.1, Change 1,
Chapter II)**

CHAPTER IV - RESERVED

CHAPTER V - RESERVED

CHAPTER VI - RESERVED