

U.S. Department of Energy

Oak Ridge Office

ORDER

ORO O 240
Revision 7

DATE: 09/10/2007

SUBJECT: INFORMATION MANAGEMENT

1. PURPOSE. This Directive provides detailed requirements for the Oak Ridge Office (ORO) activities under the 240 Series, INFORMATION MANAGEMENT, by assigning responsibility and accountability and providing administrative and/or contractual guidance to ORO.
2. CANCELLATION. This revision cancels and replaces ORO O 240, Revision 6, INFORMATION MANAGEMENT, dated July 19, 2006.
3. SIGNIFICANT CHANGES. This Directive incorporates as a Chapter in the 240 Series the current Oak Ridge Directive identified in Paragraph 4 below.
4. SUMMARY. This revision to ORO O 240 transmits the following revised Chapter:
 - (1) Chapter I, Change 6, SCIENTIFIC AND TECHNICAL INFORMATION MANAGEMENT, dated May 3, 2007.

For information on applicability and assignment of responsibility, refer to this chapter.

5. CONTRACTOR REQUIREMENTS DOCUMENT. For contractor requirements, refer to the attachments to the Chapter listed in Paragraph 4 above.

Original Signed By

Wayne H. Albaugh, Team Leader
Directives Management Group

ORO O 240, Revision 7
09/10/2007

TABLE OF CONTENTS

**CHAPTER I - SCIENTIFIC AND TECHNICAL INFORMATION MANAGEMENT (correlates to
DOE O 241.1A, Change 1)**

CHAPTER II - RESERVED