

ORO CONTROL FORM - FINAL DIRECTIVE

PART A (To be completed by the Division of Primary Interest (DPI))

1. NUMBER AND TITLE OF DIRECTIVE: **ORO O 220, Chapter IV, Change 4, COORDINATION OF GOVERNMENT ACCOUNTABILITY OFFICE ACTIVITIES**

2. PURPOSE OF TRANSMITTAL: New Directive Revised Directive

3. THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS: (Check appropriate boxes)

No (all contractors)

Yes If yes, whom? Bechtel Jacobs Co. ORAU UT-Battelle ISOTEK (Bldg. 3019, ORNL)

Other contractors (list by type) Wackenhut

Many ORO contractors have approved Standards/Requirements Identification Documents (S/RIDs) or Work Smart Standards (WSS) Sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

4. SIGNIFICANT PROVISIONS: Are there any significant changes or impacts? No Yes
If yes, describe: This ORO Chapter is part of the ORO sunset review process. Revisions to this Chapter were made to (1) update title of Directive; and (2) reflect change to Paragraph 3 to add statement regarding Y-12 Site Office applicability.

5. CONTACT POINT: Jeanette Miller Financial Evaluation and Accountability Div., FM-73 576-2654
Name Organization Telephone

PART B (To be completed by the Directives Management Group (DMG)):

6. FILING INSTRUCTIONS:

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
ORO Control Form	06/25/2003	ORO Control Form	04/29/2005
ORO O 220, Ch. IV, Chg. 3	06/25/2003	ORO O 220, Ch. IV, Chg. 4	04/29/2005

ORO Directives are available on the ORO Directives Management Group Home Page at http://www.ornl.gov/doe/doe_oro_dmg/oro_dir.htm. The ORO Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.

7. APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:

Original Signed By

Wayne H. Albaugh

04/29/2005

Signature: DMG Team Leader, AD-440

Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED

Rev. 06/14/2004

U.S. Department of Energy

Oak Ridge Office

ORO O 220
Chapter IV
Change 4

DATE: 04/29/2005

SUBJECT: COORDINATION OF GOVERNMENT ACCOUNTABILITY OFFICE ACTIVITIES

1. PURPOSE. This Chapter correlates to DOE 2340.1C, COORDINATION OF GENERAL ACCOUNTING OFFICE ACTIVITIES, dated June 8, 1992, by assigning responsibility and accountability and providing administrative and/or contractual guidance to Oak Ridge Office (ORO), the National Nuclear Security Administration Y-12 Site Office (YSO), and its contractors. Nothing in this issuance changes any requirements contained in any Department of Energy (DOE) Directive.
2. CANCELLATION. This Chapter cancels and replaces ORO O 220, Chapter IV, Change 3, COORDINATION OF GENERAL ACCOUNTING OFFICE ACTIVITIES, dated June 25, 2003.
3. APPLICABILITY. The provisions of this Chapter apply to ORO and YSO Principal Staff and to contractors to the extent set forth in a contract. References to the Y-12 Site Office are to clarify the interface between ORO and YSO and are not intended to indicate direction to YSO by ORO. This guidance does not assign responsibility or authority for the YSO to ORO.
4. RESPONSIBILITIES.
 - a. Director, Financial Evaluation and Accountability Division (FEAD).
 - (1) Serves as the ORO and YSO primary point of contact for handling Government Accountability Office (GAO) matters. Arranges for entrance conferences with GAO and applicable ORO, YSO, and contractor personnel.
 - (2) Performs those tasks identified in DOE 2340.1C, subparagraph 7e.
 - (3) Keeps informed of the status of ongoing GAO reviews, and arranges for timely exit interviews with the GAO team following its completion of any review, survey, or study (see DOE 2340.1C, Attachment 3).
 - (4) Receives and coordinates draft and final GAO reports in accordance with the requirements of DOE 2340.1C, Attachments 4 and 5.

b. Principal Staff.

- (1) Informs FEAD of any contact, inquiry, or request received from any GAO representative that cannot be related to previously-cleared GAO action. The FEAD is also to be notified if additional information is requested after the GAO field work has been completed on a previously-cleared GAO action.
- (2) Provides comments to FEAD, within stated time frames of DOE 2340.1C, Attachments 4 and 5, for responding to GAO requests.
- (3) Safeguards draft reports as specified in DOE 2340.1C, Attachment 4, subparagraph 3(i).
- (4) Participates in entrance and exit conferences as needed.

5. REQUIREMENTS AND PROCEDURES. See DOE 2340.1C, Attachments 3, 4, and 5.

6. REFERENCES. None.

7. DEFINITIONS. None.

8. CONTRACTOR REQUIREMENTS DOCUMENT. See Contractor Requirements Document, Attachment 1 of this Chapter.

9. ATTACHMENTS.

- a. Attachment 1 - Contractor Requirements Document.

CONTRACTOR REQUIREMENTS DOCUMENT

Contractors identified in Paragraph 3 of this Chapter will accomplish the following, to the extent set forth in their contract.

1. Perform those tasks identified in Paragraphs 4b(1)-(4) of this Chapter.
2. Cooperate fully with the Oak Ridge Office and the National Nuclear Security Administration Y-12 Site Office regarding Government Accountability Office (GAO) activities.
3. Immediately notify the Financial Evaluation and Accountability Division (FEAD) of any initial contacts by GAO.
4. Direct all correspondence regarding GAO activity to FEAD.