

DOE/ORO CONTROL FORM - ORO FINAL DIRECTIVE

PART A (To be completed by the Division of Primary Interest (DPI))

1. NUMBER AND TITLE OF DIRECTIVE: **ORO O 220, Chapter IV, Change 3, COORDINATION OF GENERAL ACCOUNTING OFFICE ACTIVITIES**

2. PURPOSE OF TRANSMITTAL: New Directive Revised Directive

3. THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS: (Check appropriate boxes)

No (all contractors)

Yes If yes, whom? Bechtel Jacobs Co. ORAU UT-Battelle

Other contractors (list by type)

Many ORO contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

4. SIGNIFICANT PROVISIONS: Are there any significant changes or impact? No Yes
If yes, describe: This ORO chapter is part of the ORO sunset review process. Changes to this chapter include the addition of the National Nuclear Security Administration Y-12 Site Office (YSO).

5. CONTACT POINT: Jeanette Miller Financial Evaluation & Accountability Div., FM-73 576-9653
Name Organization Telephone

PART B (To be completed by the Directives Management Group (DMG)):

6. FILING INSTRUCTIONS:

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
ORO Control Form	06/18/2001	ORO Control Form	06/25/2003
ORO O 220, Chapter IV, Chg. 2, Pages IV-1 thru IV-3	06/18/2001	ORO O 220, Chapter IV, Chg. 3, Pages IV-1 thru IV-3	06/25/2003

ORO Directives are available on the ORO Directives Management Home Page at http://www.ornl.gov/doe_oro_dmg/oro_dir.htm. The ORO Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.

7. APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:

Original Signed By
Wayne H. Albaugh 06/25/2003
Signature: DMG Team Leader, AD-440 Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED

Rev. 01/10/2003

NNSA/YSO DIRECTIVES CONTROL FORM – FINAL DIRECTIVE

PART A (To be completed by the ORO DIRECTIVES MANAGEMENT GROUP, AD-440):

DIRECTIVE NUMBER, TITLE, AND DATE:

ORO O 220, CHAPTER IV, CHANGE 3, COORDINATION OF GENERAL ACCOUNTING OFFICE ACTIVITIES, dated 06/25/2003

PURPOSE OF TRANSMITTAL: New Directive Revised Directive

DOES THIS DIRECTIVE **CANCEL/REPLACE OR EXTEND** ANY OTHER DIRECTIVES? Yes No
If "Yes," list what action (cancel/replace or extend) and list the directive(s), including the number(s), title(s), and date(s):

This Order cancels ORO O 220, CHAPTER IV, CHANGE 2, COORDINATION OF GENERAL ACCOUNTING OFFICE ACTIVITIES, dated 06/18/2001.

The attached directive is forwarded for review and action. Complete Part B and forward this form to ORO DMG, AD-440, by **07/11/2003**.

PART B (To be completed by the NNSA Y-12 SITE OFFICE, Y12-01):

CONTRACTOR APPLICABILITY:

Does this directive affect the work performed by BWXT Y-12, L.L.C.? Yes No

Does this directive affect the work performed by BWXT Y-12, L.L.C., subcontractors? Yes No

If "Yes," list the subcontractors:

Many contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

SIGNIFICANT PROVISIONS: Are there any significant changes or impact? Yes No

List summary of directive changes and, if "Yes" above, describe the significant changes or impact:

IMPLEMENTATION: Does the directive contain special implementation requirements and/or dates? Yes No

If "Yes," describe:

FOR DOE DIRECTIVE – SUPPLEMENTAL DIRECTIVE REQUIRED?

Is a new or revised supplemental directive required? Yes No

If "Yes," target date for submission of draft supplemental directive is _____.

IDENTIFY CONTACT POINT: James R. Martin 576-0868
Name Telephone

APPROVED BY COR FOR DIRECTIVES: Diane McCarten, COR for Dir. 07/03/2003 576-9330
Signature Date Telephone

PART C (To be completed by the ORO DIRECTIVES MANAGEMENT GROUP, AD-440):

*DOE Directives are available on the DOE Directives, Regulations, Policies, and Standards Portal at <http://www.directives.doe.gov/>.
ORO Directives are available on the ORO Directives Management Group Home Page at http://www.ornl.gov/doe_oro_dmg/oro_dir.htm.
Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.*

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Wayne H. Albaugh, AD-440 07/09/2003
Original Signed By Name Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.

(Revised 01/10/2003)

U.S. Department of Energy

Oak Ridge Operations

ORO O 220
Chapter IV
Change 3

DATE: 06/25/2003

SUBJECT: COORDINATION OF GENERAL ACCOUNTING OFFICE ACTIVITIES

1. PURPOSE. This chapter correlates to DOE 2340.1C, COORDINATION OF GENERAL ACCOUNTING OFFICE ACTIVITIES, dated June 8, 1992, by assigning responsibility and accountability and providing administrative and/or contractual guidance to Oak Ridge Operations (ORO), the National Nuclear Security Administration Y-12 Site Office (YSO), and its contractors. Nothing in this issuance changes any requirements contained in any Department of Energy (DOE) directive.
2. CANCELLATION. This chapter cancels and replaces ORO O 220, Chapter IV, Change 2, COORDINATION OF GENERAL ACCOUNTING OFFICE ACTIVITIES, dated June 18, 2001.
3. APPLICABILITY. The provisions of this chapter apply to ORO and YSO Principal Staff and to contractors to the extent set forth in a contract.
4. RESPONSIBILITIES.
 - a. Director, Financial Evaluation and Accountability Division (FEAD).
 - (1) Serves as the ORO and YSO primary point of contact for handling General Accounting Office (GAO) matters. Arranges for entrance conferences with GAO and applicable ORO, YSO, and contractor personnel.
 - (2) Performs those tasks identified in DOE 2340.1C, subparagraph 7e.
 - (3) Keeps informed of the status of ongoing GAO reviews, and arranges for timely exit interviews with the GAO team following its completion of any review, survey, or study (see DOE 2340.1C, Attachment 3).
 - (4) Receives and coordinates draft and final GAO reports in accordance with the requirements of DOE 2340.1C, Attachments 4 and 5.
 - b. Principal Staff.
 - (1) Informs FEAD of any contact, inquiry, or request received from any GAO representative that cannot be related to previously-cleared GAO action. The FEAD is also to be notified if additional information is requested after the GAO field work has been completed on a previously-cleared GAO action.

- (2) Provides comments to FEAD, within stated time frames of DOE 2340.1C, Attachments 4 and 5, for responding to GAO requests.
 - (3) Safeguards draft reports as specified in DOE 2340.1C, Attachment 1, subparagraph 3(i).
 - (4) Participates in entrance and exit conferences as needed.
5. REQUIREMENTS AND PROCEDURES. See DOE 2340.1C, Attachments 3, 4, and 5.
 6. REFERENCES. None.
 7. DEFINITIONS. None.
 8. CONTRACTOR REQUIREMENTS DOCUMENT. See Contractor Requirements Document, Attachment 1 of this chapter.
 9. ATTACHMENTS.
Attachment 1 - Contractor Requirements Document.

CONTRACTOR REQUIREMENTS DOCUMENT

Contractors identified in paragraph 3 of this chapter will accomplish the following, to the extent set forth in their contract:

1. Perform those tasks identified in subparagraphs 4b(1)-(4) of this chapter.
2. Cooperate fully with ORO and YSO regarding GAO activities.
3. Immediately notify FEAD of any initial contacts by GAO.
4. Direct all correspondence regarding GAO activity to FEAD.