



Department of Energy
Washington, DC 20585

April 11, 2008

MEMORANDUM FOR INGRID KOLB

DIRECTOR, OFFICE OF MANAGEMENT

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FROM:

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SUBJECT:

Notice of Intent to Revise Department of Energy (DOE)
Order 471.1A, "Identification and Protection of Unclassified
Controlled Nuclear Information," and DOE Manual 471.1-1,
"Identification and Protection of Unclassified Controlled Nuclear
Information Manual."

PURPOSE:

Update the Department-wide program to identify certain
unclassified controlled information as Unclassified Controlled
Nuclear Information (UCNI) and to identify, mark, and protect
documents containing such information. UCNI is prohibited from
unauthorized disclosure under section 148 of the Atomic Energy
Act, as amended.

JUSTIFICATION:

These directives require revision to ensure that they are consistent
with the changes recently made to 10 Code of Federal Regulations
Part 1017, "Identification and Protection of Unclassified Controlled
Nuclear Information," and to clarify the roles of the National
Nuclear Security Agency relative to the DOE with respect to the
DOE UCNI program.

DOE O 471.1A and DOE M 471.1-1 will be combined into one
revised order that contains the requirements and responsibilities for
the UCNI program with an attachment that contains specific
procedures for implementing the UCNI program within DOE.

This directive action is not included on the Health, Safety and
Security Review and Certification list; therefore, a proposed
development schedule is attached.



IMPACT: The DOE's UCNI program is well established. The directives contain a number of changes, but the core program has not changed. The requirement to test and recertify UCNI Reviewing Officials every 3 years should have minimal impact since in many cases it will coincide with the existing testing and recertification requirements for classification and declassification authorities. Furthermore, 3-year recertification for UCNI Reviewing Officials is already being done by many field and contractor organizations. Training programs will have to be modified and in some cases expanded to implement the new requirements, but the incremental cost increase should be minor.

CONTACT: Emily Puhl, Office of Quality Management, Office of Classification at (301-903-9048).

DECISION:

Concur: _____

Nonconcur: _____

Timeframe: ___ 30 days ___ 60 days ___ 90 days ___ 120 days

Date: _____

Attachment

**PROPOSED DEVELOPMENT SCHEDULE FOR
DOE ORDER 471.1B AND DOE MANUAL 471.1-1A**

Description of Action	Processing Days
Review within HS-90	30
Review of comments and resolution of comments/issues	15
Review of draft by organizations within HSS, by DOE and NNSA Classification Officers, and by DOE and NNSA Headquarters Classification Representatives	30
Review of comments and resolution of any comments/issues	15
Submission to Office of Management Communication for RevCom review	10
Acceptance and posting into RevCom	3
First draft review and comment	30
Comment response/issue resolution	30
Formatting/second posting into RevCom	3
Second draft review and concurrence	10
Finalize directive	5
Approval	9