



Department of Energy
Washington, DC 20585

September 18, 2007

MEMORANDUM FOR INGRID KOLB
DIRECTOR
OFFICE OF MANAGEMENT

THROUGH: KEVIN T. HAGERTY
DIRECTOR
OFFICE OF INFORMATION RESOURCES

FROM: ALEXANDER A. KARSNER
ASSISTANT SECRETARY
ENERGY EFFICIENCY AND RENEWABLE ENERGY

A handwritten signature in black ink, appearing to read "A. Karsner", written over the printed name of the sender.

SUBJECT: ACTION: Notification to Revise DOE Order 430.2A. *Departmental Energy and Utilities Management*

ISSUE: Department of Energy (DOE) Order 430.2A needs revision in order to become current with the goals of the Energy Policy Act of 2005, Executive Order 13423, *Strengthening Federal Environmental, Energy, and Transportation Management*, and the Secretary's Transformational Energy Action Management (TEAM) Initiative. A new Order, 430.2B, entitled *Departmental Energy, Utilities and Transportation Management* will be distributed for concurrence and subsequent input into the Department's Review and Comment (RevCom) system for review by all Departmental Elements. In addition, this revised Order will be submitted for review in conjunction with a revised Order 450.1 addressing DOE's environmental stewardship practices. Both Order 430.2B and Order 450.1 will incorporate the relevant provisions of Executive Order 13423 as well as document the goals, objectives and action steps of the Secretary's TEAM Initiative.

JUSTIFICATION: E.O. 13423 (attachment 1) and the Instructions for Implementation of E.O. 13423 (attachment 2) establish sustainable environmental, energy, and transportation goals that apply to the Department, stipulate specific practices that the Department must implement and specify actions that the Department must execute (e.g., reduce energy and water consumption). In addition, E.O. 13423 sets goals in the areas of energy efficiency, acquisition, renewable energy, toxics reductions, recycling, sustainable buildings, electronics stewardship, fleets, and water conservation. Furthermore, E.O. 13423 reinforces the requirements for more widespread use of Environmental Management Systems as the framework for management of environmental, energy and transportation sustainable practices.

The Office of Energy Efficiency and Renewable Energy believes that meaningful levels of stakeholder involvement in revising DOE Order 430.2A can be achieved within the 90-day processing timeframe stipulated in Directives Process Track #3, and has also provided a proposed development schedule (attachment 3).



Revision of DOE Order 430.2A is required to inform Departmental elements of the necessary modifications to environmental, energy and transportation management goals and objects to be implemented throughout the Department and to identify the organizations with the responsibilities required to attain and sustain compliance with the Secretary's TEAM Initiative and E.O. 13423. The revised Order 430.2B does not duplicate existing laws or regulations or national standards and does not create undue burden on the Department.

SENSITIVITIES: The prescribed requirements of this directive will affect the planning and operations activities of the entire Department with respect to environmental, energy and transportation management requiring periodic and timely communication and sustained cooperation between the Offices, facilities and field operations.

POLICY IMPACT: Successful implementation of DOE Order 430.2B will facilitate and expedite the achievement of the ambitious goals and objectives contained in the Secretary's TEAM Initiative and position the Department as a leader among the federal agencies in meeting and exceeding the requirements set forth in E.O. 13423.

CONTACT: David Rodgers, Deputy Assistant Secretary, Office of Energy Efficiency and Renewable Energy, 202-586-8038.

DECISION:

Concur _____

Nonconcur _____

Timeframe: ___ 30 days ___ 60 days ___ 90 days ___ 120 days

Date: _____

Attachments

Proposed Development Schedule

DOE Order 430.2B

Office of Energy Efficiency and Renewable Energy

Milestone	Date
Conduct Department-wide meetings on TEAM Initiative	May 1–July 31, 2007
Send 1st version of revised order to interested stakeholders	July 1, 2007
Incorporate TEAM Initiative plan into the revised order	August 31, 2007
Send Justification memorandum to Office of Management	September 13, 2007
Invite stakeholders to participate in revising updated directive	September 14, 2007
Begin revising directive	September 17, 2007
Send draft revised directive to management for review	September 21, 2007
Send draft revised directive to stakeholders for pre-RevCom review	September 28, 2007
Send draft revised directive to MA	October 5, 2007
Post to RevCom	Oct. 15, 2007
Comment resolution `	Nov. 15, 2007
Comment resolution review	Dec. 15, 2007
Second draft review/concurrence	Jan. 1, 2008
MA Administrative processing	Jan. 20, 2008