



Department of Energy
Washington, DC 20585

March 26, 2008

MEMORANDUM FOR INGRID KOLB

DIRECTOR
OFFICE OF MANAGEMENT

FROM:


EDWARD R. SIMPSON
DIRECTOR
OFFICE OF PROCUREMENT AND
ASSISTANCE MANAGEMENT

SUBJECT:

Notice of Intent to Revise Chapter VI of Contractor Requirements Document (CRD) of DOE Order 350.1, Contractor Human Resource Management Programs

PURPOSE:

This Order establishes responsibilities, requirements, and cost allowability criteria for the management and oversight of contractor human resource management programs.

JUSTIFICATION:

The funding requirements of DOE Order 350.1 are being revised to align with the requirements of the Pension Protection Act (PPA) of 2006. The Order currently requires contractors comply with Section 302 of the Employee Retirement Income Security Act (ERISA).

Under the PPA the minimum contribution amount must be equal to 100 percent of the present value of all benefits accrued to date, phased in over 4 years, beginning in 2008. In addition, any shortfall must be amortized over 7 years. Plans less than 80 percent funded will be deemed "at risk" and incur additional penalties.

IMPACT:

This page change makes it possible for contractors to comply with the requirements of ERISA as required by DOE Order 350.1 Chapter VI, CRD.

In view of the minimal impact of this page change, I am requesting a RevCom processing time of 30 days.

CONTACT:

Craig Whitaker, (202) 287-1629.

DECISION:

Concur: _____

Non-concur: _____

Timeframe: _____ 30 days _____ 60 days _____ 90 days _____ 120 days

Date: _____