



Department of Energy

Washington, DC 20585

September 28, 2006

MEMORANDUM FOR INGRID KOLB
DIRECTOR, OFFICE OF MANAGEMENT

THRU: ROBIN TOPOLSKI
ACTING DIRECTOR, OFFICE OF INFORMATION
RESOURCES

FROM: JAMES T. CAMPBELL
ACTING CHIEF FINANCIAL OFFICER

SUBJECT: Notice of Intent to Revise DOE Order 2340.1C, *Coordination of General Accounting Office Activities*

PURPOSE: DOE Order 2340.1C, "*Coordination of General Accounting Office Activities*," provides Departmental policy and procedures for the coordination of GAO activities and the actions required when GAO reports contain recommendations pertaining to the Department.

JUSTIFICATION: The revision to DOE Order 2340.1C is intended to reflect organizational title changes, amendments to references, formatting requirements of the Directives Program Manual and other editorial revisions. We would like to request a total of 90 days cycle time for the processing of this order (Track 3).

The proposed directive does not duplicate existing laws, regulations or national standards.

IMPACT: The net cost impact is expected to be minimal.

CONTACTS: John Newell, Director Internal Review; Dianne Williams, Audit Resolution Specialist; 6-8921



DECISION:

Concur: _____

Nonconcur: _____

Timeframe: ___ 30 days ___ 60 days ___ 90 days ___ 120 days

Date: _____