



Department of Energy
Washington, DC 20585

MEMORANDUM FOR INGRID KOLB

DIRECTOR
OFFICE OF MANAGEMENT

THROUGH:

KEVIN HAGERTY
DIRECTOR
OFFICE OF INFORMATION RESOURCES

Handwritten signature of Kevin T. Hagerty in black ink.

FROM:

PAUL BOSCO
DIRECTOR, OFFICE OF ENGINEERING AND
CONSTRUCTION MANAGEMENT

Handwritten initials "PB" and "CS" in black ink.

SUBJECT:

Request to cancel DOE M 413.3-1, *Project Management
for the Acquisition of Capital Assets*

BACKGROUND: The principle directives in the Department governing project management are DOE Order 413.3A, *Program and Project Management for the Acquisition of Capital Assets*, and its accompanying manual, DOE Manual 413.3-1, *Project Management for the Acquisition of Capital Assets*. The last update to the Order, published on July 28, 2006, included significant changes which necessitated a similar revision to the Manual. Rather than undertake this major update to the Manual, a decision was made to replace the Manual with a series of Guides and to cancel the Manual after publication of the last Guide.

With the goal of completing all necessary guides by the end of FY 2008, an Executive Steering Committee was formed in October 2007 to identify the subject matter areas and to appoint and oversee multidisciplinary teams to develop the Guides. The first Guide was published in November 2007 and the last was published just ahead of the Department's goal in September 2008.

Now that the complete series of 413.3 Guides are published, I request that DOE Manual 413.3-1 be canceled. All of the relevant material in the Manual has been included and/or enhanced in the Guides.



SENSITIVITIES: None.

POLICY IMPACT: None.

RECOMMENDATION: That you approve this request.

APPROVED: _____

DISAPPROVED: _____

DATE: _____