



Department of Energy

Washington, DC 20585

March 13, 2007

MEMORANDUM FOR INGRID A. C. KOLB
DIRECTOR
OFFICE OF MANAGEMENT

THROUGH: WALTER S. HOWES
ACTING DIRECTOR
OFFICE OF INFORMATION RESOURCES

FROM: GLENN S. PODONSKY
CHIEF HEALTH, SAFETY AND SECURITY OFFICER
OFFICE OF HEALTH, SAFETY AND SECURITY

SUBJECT: Notice of Intent to Revise Department of Energy Manual
411.1-1C, "Safety Management, Functions, Responsibilities
and Authorities Manual," December 31, 2003

PURPOSE: This directive is the safety management functions,
responsibilities, and authorities manual (FRAM) for the
Department of Energy (DOE) senior management with
responsibilities for line, support, oversight, and enforcement
actions. It provides detailed requirements to supplement
DOE Policy 411.1, "Safety Management Functions,
Responsibilities, and Authorities Policy," January 28, 1997.

JUSTIFICATION: FRAM needs to be revised so that it accurately reflects
changes in the Department's organizational responsibilities
that have occurred since the latest version of FRAM was
issued on December 31, 2003. Among the significant
organizational changes that have taken place since FRAM
was last revised are the creation of the Office of Health,
Safety and Security, the creation of the Central Technical
Authority, and the establishment of the Office of the Under
Secretary for Science. These and other departmental actions
that may affect the distribution of safety management
functions, responsibilities, and authorities will be addressed
in this revision to the FRAM.



A proposed development plan is attached. Approximately 90 days will be allotted for developing a version of the draft FRAM suitable for DOE-wide review and comment, and 90 days will be allotted for the formal coordination and approval process as described in DOE Manual 251.1-1B, "Departmental Directives Program Manual," Table 1, Track 3. An additional 15 days are allotted to resolve an impasse should one occur.

Note that a proposed revision to FRAM had been initiated previously. However, the revision process was terminated in early 2006 in anticipation of the significant organizational changes (mentioned above), which would have made the proposed revision obsolete. Because these changes will be substantive, the revision process will be started completely over again.

The proposed directive does not duplicate existing laws, regulations, or national standards, and it does not create undo burden on the Department.

IMPACT:

Revising FRAM will not have a significant impact on the resources available to DOE Federal elements because the safety management functions, responsibilities, and authorities specified in this manual are derived from other DOE documents. Thus, other than reflecting the current DOE organization and the latest version of pertinent DOE documents, this revision is not intended to establish new requirements. However, there will be value added by updating this document to reflect the current distribution of functions, responsibilities, and activities in the area of safety management.

CONTACT:

Point of contact for this revision is Joel L. Rabovsky, Office of Worker Safety and Health Policy, at 3-2135.

DECISION:

Concur: _____

Nonconcur: _____

Timeframe: ___ 30 days ___ 60 days X 90 days ___ 120 days

Date: _____

Attachment

Proposed Development Plan for the Revision of the FRAM (DOE M 411.1-1C)

Action	Work Days to complete action
Determine areas that need to be changed	15
Work with HSS staff to develop language to properly reflect change	25
Coordinate proposed changes within HSS.	15
Pre-coordinate draft FRAM with stakeholders	25
Prepare a draft for submission to RevCom	10
Per DOE M 251.1-1B solicit and resolve comments	81
(If needed, resolve impasse)	(15)
Obtain approval	9
Issue revised FRAM	